



BOARD OF ADMINISTRATION

Meeting Agenda - Final

Police & Fire Department Retirement Plan and Health Care Trust

Wednesday, March 18, 2026

9:00 AM

1737 N. First St. Suite 580, San Jose, CA 95112

HYBRID MEETING

PHYSICAL LOCATION:

1737 N. First St. Suite 580, San Jose, CA 95112

ZOOM INFORMATION:

zoom.us

Dial In: +1 408 638 0968 US (San Jose)

Meeting ID: 998 3877 3508

BOARD MEMBERS

Andrew Gardanier, Chair, Fire Active Rep (Term Expires 11/30/27)
Eswar Menon, Vice-Chair, Public Member (Term Expires 11/30/26)
Gretchen Flicker, Trustee, Public Member (Term Expires 11/30/28)
Sunita Ganapati, Trustee, Public Member (Term Expires 11/30/26)
David Kwan, Trustee, Public Member (Term Expires 11/30/28)
Howard Lee, Trustee, Public Member (Term Expires 11/30/26)
Richard Santos, Trustee, Fire Retiree Rep (Term Expires 11/30/26)
Franco Vado, Trustee, Police Retiree Rep (Term Expires 11/30/28)
David Woolsey, Trustee, Police Active Rep (Term Expires 11/30/28)

George Casey, City Council Liaison to the Board

Maytak Chin, General and Fiduciary Counsel

John Flynn, CEO, Office of Retirement Services

ADA ALERT

In accordance with the requirements of AB 2449, the Board of Administration ("Board") will generally, upon request, provide appropriate aids and services leading to effective communication for individuals with disabilities so they can participate equally in the Board's meetings, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, vision or other disabilities.

Anyone who requires an auxiliary aid or service for effective communication to participate in a Board meeting should contact the designated contact in Office of Retirement Services as far in advance of the scheduled meeting as possible. The Board strongly encourages individuals with disabilities to endeavor to submit requests for reasonable accommodation no later than five (5) business days before the scheduled meeting, as the Board may not be able to grant requests for reasonable accommodations without sufficient advance notice. The Board strongly encourages individuals with disabilities to submit their written requests via email or regular mail to facilitate tracking and response; however, if the submission of a written request constitutes a hardship, individuals may call the Office of Retirement Services to submit an oral request.

The designated contact in the Office of Retirement Services will endeavor to respond to each request within three (3) business days of receipt of the request. Depending on the request, the designated contact in the Office of Retirement Services may ask to schedule a time to discuss the request (which may occur virtually) to determine the most appropriate auxiliary aid or service, before the request is resolved.

ADA Designated Contact Information

Attention: Deputy Director/Chief Operations Officer, Office of Retirement Services
Address: 1737 N First St #600, San Jose, CA 95112
Email: #Retire_Admin@sanjoseca.gov
Phone: 408-794-1000 (ORS Main Line)

THE LEVINE ACT

The Levine Act requires a Party in a Proceeding before the City of San José that involves any action related to their contract, license, permit, or use entitlement to disclose any campaign contributions to City elected or appointed officials totaling more than \$500 within the 12 months prior to the City decision. A Participant to a Proceeding may voluntarily report a campaign contribution on the form located on the Levine Act webpage.

AGENDA

CALL TO ORDER AND ROLL CALL

SB 707 REMOTE APPEARANCE(S)

- i. Take action on request(s) for remote appearance.

CEREMONIAL ITEM

- a. Discussion and action on the Resolution Recognizing Prabhu Palani for His Service as Chief Investment Officer to the San José Police and Fire Department Retirement System and approval of Resolution No. 4848.

Attachments: [Prabu Palani Commendation](#)

• **ORDERS OF THE DAY**

• **PUBLIC/RETIREE/GENERAL COMMENTS - Subject to Government Code Section 54954.3**

• **Members of the public may comment on items not included on the agenda, provided that the matter is within the subject matter jurisdiction of the Board.**

CLOSED SESSION

CLOSED SESSION AGENDA ITEMS WILL BE HEARD AT 9:00 A.M.

I. CLOSED SESSION NEW BUSINESS

- A. CLOSED SESSION:** CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6(a).

OPEN SESSION - will reconvene following Closed Session, estimated to be 9:20 a.m.

1. CONSENT CALENDAR

1.1 Approval for a Service-Connected Disability Retirement

- a. Carli Avery**, Police Officer, Police Department, Request for Service-Connected Disability Retirement, effective August 27, 2025; 17.78* years of service. (*Disability Committee Recommendation: Approval*)
- b. Joseph Desroches**, Police Officer, Police Department, Request for Service-Connected Disability Retirement, effective May 9, 2026; 4.63* years of service. (*Disability Committee Recommendation: Approval*)
- c. Paulo Paredes**, Police Officer, Police Department, Request for Service-Connected Disability Retirement, effective January 31, 2026; 16.23* years of service. (*Disability Committee Recommendation: Approval*)

1.2 Approval for a Change in Status to Service-Connected Disability Retirement

- a. Victor Velasquez**, Fire Captain, Fire Department, Request for Change of Status to Service-Connected Disability Retirement, effective January 7, 2023; 25.04* years of service. (*Disability Committee Recommendation: Approval*)

1.3 Approval Of Board Minutes

- a.** Approval of the Board Minutes of February 18, 2026.

Attachments: [1.3a - PF 2.18.26 Meeting Minutes - Final](#)

1.4 Approval Of Travel and Reimbursements

- a. David Kwan, Trustee
- CALAPRS General Assembly 2026, March 8-11, 2026, Carlsbad, CA.

Attachments: [1.4a - DK - Travel Request CALAPRS 2026](#)

- b. John Flynn
- CALAPRS Virtual HR Round Table, February 27, 2026.
 - PRISM 2026 Conference, San Diego CA, May 17-20, 2026.

Attachments: [1.4b\(1\) - JF - CALAPRS HR Roundtable](#)
 [1.4b\(2\) - JF - PRISM 2026 Travel Request](#)

1.5 Approval of Return of Contributions - NONE

- a. Voluntary | Involuntary

1.6 Communication and Information Reports

- a. Police and Fire Department Retirement Plan Dashboard.

Attachments: [1.6a - P&F 3.18.26 Dashboard](#)

- b. Report of the Monthly Board Expenses for January 2026. Receive and file.

Attachments: [1.6b - PF January 2026 Monthly Expenses Report](#)

- c. Approval of the Q3 2025 travel and attendance report for the Police and Fire Department Retirement Plan.

Attachments: [1.6c - P&F Q3 Quarterly Travel-Attendance Report](#)

- d. Approval of the Q4 2025 travel and attendance report for the Police and Fire Department Retirement Plan.

Attachments: [1.6d - P&F Q4 Quarterly Travel-Attendance Report](#)

- e. Request for Consideration of Reasonably Good Cause.

Attachments: [1.6e - Sunita Ganapati Request for Consideration of Reasonably Good Cause](#)

1.7 Education and Training

- a. CALAPRS 2025 Program Calendar.

Attachments: [1.7a - CALAPRS 2026 Program Calendar](#)

- b. Quarterly Trustee Education Opportunities Report.

Attachments: [1.7b - Q1_Quarterly Trustee Education Opportunities Report](#)

- c. CALAPRS Virtual Compliance Round Table, March 27, 2026.

Attachments: [1.7c - CALAPRS Virtual Compliance Round Table 2026](#)

- d. The 20th Edition of With Intelligence The Annual, Los Angeles, CA , April 20-22, 2026.

Attachments: [1.7d - The Annual 2026 Agenda](#)

- e. SACRS Spring Conference 2026, Olympic Valley, CA, May 12 - 15, 2026.

Attachments: [1.7e - SACRS Spring Conf Prelim Agenda](#)

- f. NCPERS Trustee Educational Seminars (TEDS), Las Vegas, NV, May 16 - 17, 2026.

Attachments: [1.7f - NCPERS Trustee Essentials Training \(formerly TEDS\) Agenda](#)

- g. NCPERS The Annual Conference & Exhibition (ACE), Las Vegas, NV, May 17 - 20, 2026.

Attachments: [1.7g - NCPERS Annual Conference & Exhibition \(ACE\) Agenda](#)

1.8 Notice of Alternate Payee Benefit Election

- a. Approval of Alternate Payee Benefit election of Unreduced Retirement Option to be paid to Carrie Moutzouridis, ex-spouse of Police Officer, **John Moutzouridis** to be effective March 20, 2026 under Part 17, Section 3.36.3600 of the San Jose Municipal Code.

Attachments: [1.8a - DRS430 MOUTZOURIDIS](#)

2. INVESTMENTS

- a. Oral update by CIO, Prabhu Palani.

- b. Presentation of Calendar 3rd Quarter 2025 Private Equity report by Neuberger Berman.

Attachments: [2b - Investment Report for San Jose Police & Fire Department Plan - Legacy](#)

- c. Presentation of Calendar 3rd Quarter 2025 Private markets report by Meketa Investment Group.

Attachments: [2c - P&F Pension Private Markets Report 3Q 2025](#)

- d. Presentation of Calendar 4th Quarter 2025 Performance report for Pension Plan by Meketa Investment Group.

Attachments: [2d - P&F Pension Performance Report 4Q 2025](#)

- e. Presentation of Calendar 4th Quarter 2025 Performance report for Health Care Trust by Meketa Investment Group.

Attachments: [2e - P&F HCT Performance Report 4Q 2025](#)

- f. Discussion and action regarding the prefunding of the City's retirement contribution.

Attachments: [2f - Prefunding Cover Memo - PF Board](#)

3. OLD BUSINESS CONTINUED-DEFERRED ITEMS - NONE

4. NEW BUSINESS

- a. Oral update by CEO, John Flynn.
- b. Oral update from the City Council Liaison to the Board.
- c. Discussion and action to approve and for the Chair to execute the employment contract negotiated by designated labor negotiators for the new Chief Investment Officer.

Attachments: [4c - SJ Plans - CIO Contract](#)

- d. Discussion and action on approval of the Strategic Plan - Workshop and Presentation by Aon.

Attachments: [4d - SJ SP Discussion.March2026 v3](#)

- e. Discussion and action on adoption of updated City Policy Manual #1.8.1 - Use of City and Personal Vehicles Policy with Revised Date of February 27, 2026, for ORS Operations, approved by City on February 27, 2026.

Attachments: [4e - CPM 181 Use of City and Personal Vehicles](#)

- f. Discussion and action on adoption of updated City Policy Manual #4.2.2 - Military Leave Policy with Revised Date of February 27, 2026, for ORS Operations, approved by City on February 27, 2026.

Attachments: [4f - CPM 422 Military Leave](#)

- g. Discussion and action on adoption of updated City Policy Manual #5.1.5 - Food and Beverage Expenditure (Non-Travel) Policy with Revised Date of March 3, 2026, for ORS Operations, approved by City on March 3, 2026.

Attachments: [4g - CPM 515 Food and Beverage Expenditure](#)

- h. Discussion and action on adoption of updated City Policy Manual 5.1.2 - Procurement Card (P-Card) Policy with Revised Date of February 18, 2026, for ORS Operations, approved by City on February 18, 2026.

Attachments: [4h - CPM 512 City Procurement Cards](#)

5. RETIREMENTS

5.1 Service Retirements

- a. Carl L. Purnell, Police Officer, Police Department, effective April 11, 2026; 26.42* years of service.

5.2 Deferred Vested

- a. **Alfredo M. Guarducci**, Police Sergeant, Police Department, effective March 22, 2026; 24.11* years of service. (*With Reciprocity - 18.53 CSJ YOS + 5.58 PERS YOS*)
- b. **Jeffrey B. Perez**, Fire Engineer, Fire Department, effective March 21, 2026; 22.43* years of service.

6. DEATH AND SURVIVORSHIP NOTIFICATIONS (Moment of Silence)

- a. Notification of the death of **Amalio Gonzalez**, Fire Fighter, retired January 28, 2024, died June 7, 2024. Survivorship benefits to Jaxon Manzoni, child.
- b. Notification of the death of **John Pieper**, Arson Investigator, retired April 4, 1996, died January 29, 2026. Survivorship benefits to Charlene Pieper, spouse.
- c. Notification of the death of **Joseph X. Sanchez**, Fire Captain, retired April 1, 1973, died January 18, 2026. No survivorship benefits.
- d. Notification of the death of **Douglas Zwemke**, Police Sergeant, retired September 5, 1996, died January 20, 2026. Survivorship benefits to Sandra Zwemke, spouse.

7. COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS

7.1 Investment Committee (Lee, Gardanier, Ganapati, Kwan)

Last Meeting: February 23, 2026

Next Meeting: April 28, 2026

- a. Oral update from the Chair of the Investment Committee.
- b. Minutes of the Investment Committee meeting from December 16, 2025. Receive and file.

Attachments: [7.1b - Police and Fire IC 12.16.25 Meeting Minutes](#)

7.2 Audit/Risk Committee (Woolsey, Ganapati, Menon)

Last Meeting: February 19, 2026

Next Meeting: May 21, 2026

- a. Oral update from the Chair of the Audit/Risk Committee.
 - Approval of the Q3 2025 travel and attendance report for the Police and Fire Department Retirement Plan.
 - Approval of the Q4 2025 travel and attendance report for the Police and Fire Department Retirement Plan.
 - Nomination and Election of Audit Committee Vice Chairs.
 - Introduction of Audit Consultant - Baker Tilly.
 - Discussion and action on the Risk Assessment Overview and Timeline by Baker Tilly.

- Discussion of MGO's FY2025 Observation #1 - Completeness and Accuracy of Participant Census Data.
- Discussion and action on the status of the outstanding Internal Audit recommendations.
- Discussion on status of outstanding Penetration testing recommendations.

Attachments: [7.2a\(1\) - P&F Q3 Quarterly Travel-Attendance Report](#)
[7.2a\(2\) - P&F Q4 Quarterly Travel-Attendance Report](#)
[7.2a\(3\) - P&F Audit Committee Charter 04-01-2021](#)
[7.2a\(4\) - Baker Tilly Introduction Risk Assessment Presentation](#)
[7.2a\(5\) - SJ ORS Management Letter-FYE 6-30-2026](#)
[7.2a\(6\) - Internal Audit Report - Proposed Closed](#)
[7.2a\(7\) - Internal Audit Report - Internal Audit Dashboard](#)
[7.2a\(8\) - Internal Audit Report - Internal Audit Status Report](#)
[7.2a\(9\) - Penetration Testing Status Dashboard](#)

- b. Minutes of the Audit Committee meeting from October 30, 2025. Receive and file.

Attachments: [7.2b - JAC 10-30-25 Minutes-Final](#)

- c. Discussion and action to accept 7 internal audit recommendations as "Complete" in the absence of an internal auditor.

Attachments: [7.2c - Internal Audit Report - Proposed Closed](#)

7.3 Governance Committee (Flicker, Vado, Santos)

Last Meeting: January 15, 2026

Next Meeting: March 18, 2026

- a. Oral update from the Chair of the Governance Committee.

7.4 Disability Committee (Santos, Woolsey - Alts: Flicker/Vado/Lee/Gardanier)

Last Meeting: March 2, 2026

Next Meeting: April 13, 2026

- a. Oral update from the Chair of the Disability Committee.
- b. Minutes of the Disability Committee meeting from February 9, 2026. Receive and file.

Attachments: [7.4b - PF DC 2.9.26 Meeting Minutes - Final](#)

7.5 Joint Personnel Committee (Menon/Gardanier/Vado)

Last Meeting: January 27, 2026

Next Meeting: April 1, 2026

- a. Oral update from the Vice-Chair of the Joint Personnel Committee.

• PROPOSED AGENDA ITEMS

• ADJOURNMENT

Next Meeting: April 15, 2026

*Estimated

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of Retirement Services, 1737 N. First Street, Suite 600, San José CA 95112 at the same time that the public records are distributed or made available to the legislative body.

Access the video or audio, the agenda, related reports, and supplemental materials for this meeting by visiting the Retirement Services website at <http://sjrs.legistar.com/calendar.aspx>. If you have any questions, please contact the Office of Retirement Services at (408) 794 - 1000.

Supplemental agenda materials may be made available less than 72 hours before a regular meeting, provided that they are: (1) distributed to a majority of the legislative body and made available for public inspection at the Office of Retirement Services, 1737 N. First Street, Suite 600, San José CA 95112, at the same time; and (2) posted on the Office of Retirement Services' website at <http://sjrs.legistar.com/calendar.aspx> in a manner that explains the document is related to an agenda item for an upcoming meeting.

The Code of Conduct

(<https://www.sanjoseca.gov/home/showpublisheddocument/12901/63667000496663000>

0) is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:

- a) Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b) Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c) Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d) Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e) Persons in the audience will not place their feet on the seats in front of them.
- f) No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g) All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:

- a) Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions: § No objects will be larger than 2 feet by 3 feet.
 - No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
 - The items cannot create a building maintenance problem or a fire or safety hazard.
- b) Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- c) Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and

antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Council, Committee, Board or Commission:

- a) Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
 - b) Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the total amount of time allocated for public testimony for each public speaker or for an agenda item is in the discretion of the Chair of the meeting and may be limited when appropriate. (California Government Code Section 54954.3; Council Policy 0-37) Applicants and appellants in land use matters are usually given more time to speak. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Council, Committee, Board or Commission.
 - c) Speakers should discuss only the agenda item when called to speak for that item, and only topics related to Retirement Board business when called to speak during open forum on the agenda.
 - d) Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
 - e) Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
 - f) If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
 - g) Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.
- Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.