



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Johnny Khamis  
District 10

**SUBJECT:** SEE BELOW

**DATE:** June 6, 2019

APPROVED:

06/06/2019

**SUBJECT: APPROVAL OF PTSD AWARENESS MONTH PRESENTATION & PANEL DISCUSSION SPONSORED BY COUNCIL DISTRICT 10 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

## RECOMMENDATION

1. Approve the PTSD Awareness Month Presentation & Panel Discussion scheduled on Thursday, June 20, 2019 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, other government agencies, or community groups to support the event.
3. Place the item on the June 18, 2019 Council Agenda for action.

## BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The PTSD Awareness Month Presentation & Panel Discussion will be held on June 20, 2019 at the Council Chambers of City Hall and sponsored by Councilmember Johnny Khamis. This special event will provide information and resources for those living with Post-Traumatic Stress Disorder within San José, especially highlighting the signs, effects, support, and treatment options in, of, and for U.S. Military Veterans within our community. The event is free and open to the public.

## ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements,

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Councilmember Johnny Khamis will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 10, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the June 12, 2019 Rules Committee Agenda and the June 18, 2019 City Council Agenda.

### **CEQA**

- Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.