



# Memorandum

**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Matt Cano  
Jon Cicirelli  
Margaret McCahan

**SUBJECT:** SEE BELOW

**DATE:** November 13, 2018

Approved

Date

11-19-18

**SUBJECT: ADOPTION OF APPROPRIATION ORDINANCE AMENDMENTS  
RELATED TO THE HAPPY HOLLOW PARK AND ZOO SECURITY  
IMPROVEMENTS PROJECT**

## RECOMMENDATION

Adopt the following Appropriation Ordinance amendments in the Construction and Conveyance Tax Fund: City-wide Parks Purposes:

- (a) Decrease the Ending Fund Balance by \$114,000; and
- (b) Increase the Happy Hollow Park and Zoo Security Improvements appropriation to the Parks, Recreation and Neighborhood Services Department in the amount of \$114,000.

## OUTCOME

Approval of these recommendations will provide the additional funding to complete the construction of the fencing improvements for the Happy Hollow Park & Zoo (HHPZ). The fence improvement is a security measure required for HHPZ to retain its Association of Zoos & Aquariums (AZA) accreditation.

## BACKGROUND

In January 2018, there was a security breach at HHPZ when dogs compromised the existing fencing and gained access to the zoo. In accordance with reporting protocols, HHPZ notified the AZA of the security breach. To increase facility security, fence improvements were immediately made to interior animal pen fencing in the spring of 2018. AZA recommended the implementation of additional security improvements, including upgrading security cameras and installing additional anti-dig perimeter fencing, for HHPZ to retain its AZA accreditation. AZA accreditation certifies San Jose's commitment to the quality of animal care provided at HHPZ. Retaining this status is critical in ensuring future partnerships, grants and donations as the City builds on its success and continues to grow the facility.

The additional security measures were identified as a result of the AZA review and the implementation of these measures was partially funded in Fiscal Year 2017-2018.

#### *Security Cameras*

A request for bids was issued May 1, 2018 with a mandatory pre-bid conference taking place May 21, 2018. Bid opening took place on June 15, 2018 and the contract was awarded to Security Alert Systems of California. The security cameras have since been installed and are in the process of being connected to HHPZ's network.

#### *Perimeter Fence Improvements*

Construction documents were prepared by City staff in accordance with AZA recommendations for bidding purposes. The project was advertised on September 12, 2018 with a mandatory pre-bid site walk taking place on September 19, 2018. The pre-bid walk was intended to familiarize contractors with the complexities of the perimeter adjacencies, such as mature trees and existing utility lines, which are to remain in place and protected during construction.

### **ANALYSIS**

The low bid submitted by Ashron Construction and Restoration, Inc. for the base bid amount of \$473,000 is 16.7 percent over the Engineer's Estimate. Staff considered this reasonable for the work involved as the Contractor evaluated the potential unknowns involved with an anti-dig fence installation. The Director of Public Works awarded the base bid amount to Ashron Construction and Restoration, Inc. on November 7, 2018 to maintain the schedule with the fencing improvements and report to AZA that the construction contract is in process. The project involves extensive work, including the need to dig around many existing mature trees in the landscape surrounding the perimeter fence.

The total cost of construction for the fence improvements is \$761,000, which includes \$240,700 in project delivery costs, \$473,000 in construction costs, and \$47,300 in contingency.

The purpose of this memo is to increase the Happy Hollow Park and Zoo Security Improvements appropriation funds by \$114,000 to cover the remaining project delivery costs.

#### **Project Labor Agreement Applicability**

A project labor agreement (PLA) is not applicable to this project as the engineer's estimate is under \$3.0 million.

#### **Local and Small Business Outreach**

The recommended contractor is both a small and local business. In order to facilitate small and local business participation on this project, the perimeter fence construction documents were uploaded and advertised to 6,511 registered members on BidSync for contracting services, included 202 registered Small Enterprise members, 358 registered Disadvantaged Business Enterprise, 393 Minority-Owned Business Enterprise registrants, and 250 Woman-Owned Business Enterprise members.

**EVALUATION AND FOLLOW-UP**

No follow up action with City Council is anticipated.

**PUBLIC OUTREACH**

This memorandum will be posted on the City's Council Agenda website for the December 4, 2018 Council Meeting.

**COORDINATION**

This memorandum has been coordinated with the Planning, Building and Code Enforcement Department and the City Attorney's Office.

**COMMISSION RECOMMENDATION/INPUT**

This item does not have input from a board or commission.

**COST SUMMARY/IMPLICATIONS**

1. AMOUNT OF RECOMMENDATION / COST OF PROJECT:

Perimeter Fence Improvement Total:	<b>\$761,000</b>
Security Cameras Total:	<b>\$306,000</b>
<b>Combined Total Cost:</b>	<b>\$1,067,000</b>
2018-2019 Budget:	\$648,000
Carry-Over Encumbrance for Cameras:	\$305,000
<b>Remaining Cost:</b>	<b>\$114,000</b>

2. BREAKDOWN OF FENCE IMPROVEMENTS:

Construction (Base Bid)	\$473,000
Contingency (10% of Base Bid)	\$47,300
Project Delivery	<u>\$240,700</u>
<b>Total Cost:</b>	<b>\$761,000</b>

3. SOURCE OF FUNDING: Fund 391- Construction and Conveyance Tax Fund: City-wide Parks Purposes

4. FISCAL IMPACT: No ongoing fiscal impact is anticipated.

**BUDGET REFERENCE**

The table below identifies the fund and appropriations to fund the remaining project delivery costs recommended as part of this memorandum.

Fund #	Appn. #	Appn. Name	Current Total Appn.	Rec. Budget Action	2018-2019 Adopted Capital Budget Page	Last Budget Action (Date, Ord. No.)
391	407X	Happy Hollow Park and Zoo Security Improvements	\$648,000	\$114,000	V-490	10/16/2018, 30172
391	8999	Ending Fund Balance	\$1,301,069	(\$114,000)	V-455	10/16/2018, 30172

**CEQA**

Not a Project. File No. PP17-004, Government Funding Mechanism or Fiscal Activity with no commitment to a specific project which may result in a potentially significant physical impact on the environment.

/s/  
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/s/  
JON CICIRELLI  
Acting Director, Parks, Recreation  
and Neighborhood Services

  
MARGARET MCCAHAH  
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For questions, please contact Michael O'Connell, Deputy Director, Public Works Department, at (408) 535-8300.