

Administration Response: Audit of Tow Company Contracts & Oversight

Item 3.6

January 15, 2019

Administration Response

Agrees

- 9 recommendations
- 4 Green light; 5 Yellow

Conceptually Agrees

- 8 recommendations; all Yellow
- Require analysis & RFP, new service model

Disagrees

- None

Councilmember Memoranda

Councilmember Memoranda Issued

- Councilmember Khamis
- Councilmembers Jones, Jimenez, Peralez, and Davis
- Councilmembers Carrasco and Arenas

Administration Response

- Recommendations can largely be incorporated with new service model
- Balance expediting implementation and further Committee/Council review

Interim Plan

January 15, 2019

- Consider adjusting Fee Schedule for 2019 (CHP rate)
- Item 3.7 on agenda today
- Code Enforcement Division continues to administer the contract

Mid-Year 2018-2019

- Consider adjusting Vehicle Impound Release Fee (SJPD)
- Evaluate one-time resource needs to conduct service model research, evaluation, and develop RFP, as appropriate

April-June 2019

- Negotiate extension and expansion of Pilot Program through June 2020
- Bring to City Council for consideration

Long-Term Plan

1) Assess Industry & Marketplace, Best Practices

4-6 months

- Market research
- Survey industry
- Possible RFI
- Basic staffing needed, but within existing budget

2) Service Delivery Model & RFP Scope

4-6 months

- Identify best practices
- Evaluate service models
- Develop RFP

6-9 months

- Service model and draft RFP to T&E and Council

3) RFP & Contract Award

6-9 months

- RFP Noticing
- RFP Submissions
- RFP Evaluations, Interview, Best & Final Offer
- Contract negotiation
- Council report and consideration by June 2020
- Consideration by Sept. 2020

Implementation

New Service Delivery Model:

- July 1, 2020
- Staffing and funding considered in 2020-2021 budget process, as appropriate
- Full transition to Police Department

