

**MEETING MINUTES OF THE  
PUBLIC SAFETY, FINANCE AND STRATEGIC SUPPORT COMMITTEE**

**SAN JOSÉ, CALIFORNIA**

**THURSDAY, APRIL 18, 2024**

The Committee meeting was held in Council Chambers and convened at 1:30 p.m.

Present: Councilmembers - Jimenez, Kamei (*late*), Doan, Torres, Batra.

Absent: Councilmembers - All present.

Staff: City Manager's Office, Lee Wilcox; City Attorney's Office, Terra Chaffee; Mayor's Office, Sara Garcia; and City Clerk's Office, Daniel Aguilar.

**B. Review of Work Plan**

None provided.

**C. Consent Calendar**

**1. Bi-Monthly Financial Report for January/February 2024.**

No presentation provided.

Public Comment: None provided.

Action: Upon motion by Councilmember Bien Doan, seconded by Councilmember Omar Torres, and carried unanimously, the Committee accepted the Bi-Monthly Financial Report on actual revenues and expenditures as compared to the 2023-2024 Budget for the eight months ending February 2024. (4-0-1; Absent: Kamei)

**D. Reports to Committee**

**1. Fire Department Operations Annual Report.**

Robert Sapien Jr., Fire Chief; James A. Williams, Assistant Fire Chief; and Ryan West, Fire Captain, offered the presentation and responded to questions.

Public Comment: None provided.

Action: Upon motion by Councilmember Bien Doan, seconded by Councilmember Arjun Batra, and carried unanimously, the Committee accepted the annual report on San José Fire Department call volumes and emergency response times performance metrics. (5-0-0)

**2. Public Safety City Service Area Performance Measure Status Report.**

Jennifer Piozet, Senior Executive Analyst, City Manager's Office; Claudia Chang, Deputy Director, City Manager's Budget Office; and Lee Wilcox, Assistant City Manager, City Manager's Office, offered the presentation and/or responded to questions.

Public Comment: None provided.

Action: Upon motion by Councilmember Bien Doan, seconded by Vice Mayor Rosemary Kamei, and carried unanimously, the Committee accepted the status report on performance modernization updates for the Public Safety City Service Area including updated mission, outcomes, strategic goals and updated community indicators, performance measures, activity and workload highlights. (5-0-0)

**3. Cannabis Regulation of Tobacco Retailers Status Report.**

Wendy Sollazzi, Division Manager, SJPd; and Rachel Roberts, Deputy Director, Planning, Building & Code Enforcement Department, offered the presentation and responded to questions.

Public Comment: Sean Kali-Rai (Silicon Valley Cannabis Alliance) provided public testimony regarding the item.

Action: Upon motion by Vice Mayor Rosemary Kamei, seconded by Councilmember Arjun Batra, and carried unanimously, the Committee accepted the status report on the possibility of expanding the San José Police Department Division of Cannabis Regulation's responsibilities to include regulating licensed tobacco retailers, and *cross-referenced* the item to a future City Council meeting in December, *date not specified on the record*. (5-0-0)

**OPEN FORUM**

None provided.

**ADJOURNMENT**

Councilmember Bien Doan adjourned the Committee Meeting at 3:23 p.m.

Minutes Recorded, Prepared, and Respectfully Submitted by,



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Daniel Aguilar  
Deputy City Clerk, City of San José

Approved at Council on:

Attest By: 

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Toni J. Taber, CMC  
City Clerk, City of San José