



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, MMC  
City Clerk

**SUBJECT:** SEE BELOW

**DATE:** December 10, 2025

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**SUBJECT: Retroactive Approval and Approval of Various Events Sponsored by Council District 5 as City Council Sponsored Special Events to Expend City Funds and Accept Donations of Materials and Services for the Events**

## Recommendation

As recommended by the Rules and Open Government Committee on December 10, 2025:

- (a) Retroactively approve the Plata Arroyo Neighborhood Association Police Appreciation BBQ scheduled on September 14, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (b) Retroactively approve the Vela Apartment Block Party scheduled on October 17, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (c) Retroactively approve the District 5 Christmas Tree Giveaway scheduled on December 6, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (d) Approve the Muwekma Ohlone Tribe Flag Raising Event scheduled on December 16, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (e) Approve and accept donations from various individuals, businesses or community groups to support the events.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Ortiz)

[Rules Committee referral 12/10/2025 - Items B.7 and B.11]



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Peter Ortiz

**SUBJECT:** SEE BELOW

**DATE:** December 4<sup>th</sup>, 2025

APPROVED:

**SUBJECT: RETROACTIVE APPROVAL AND APPROVAL OF VARIOUS EVENTS SPONSORED BY COUNCIL DISTRICT 5 AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS.**

## RECOMMENDATION

1. Retroactively approve Plata Arroyo Neighborhood Association Police Appreciation BBQ held on September 14<sup>th</sup>, 2025, as a City Council sponsored Event and approve the expenditure of funds.
2. Retroactively approve the Vela Apartment Block Party held on October 17<sup>th</sup>, 2025, as a City Council sponsored Event and approve the expenditure of funds.
3. Retroactively approve the District 5 Christmas Tree Giveaway held on December 6<sup>th</sup>, 2025, as a City Council sponsored Event and approve the expenditure of funds.
4. Place the item on the December 16<sup>th</sup>, 2025, City Council Agenda for action.

## BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The 3 events were/will be free, open to the public, and sponsored by Councilmember Peter Ortiz.

## ANALYSIS

The Plata Arroyo Neighborhood Association Police Appreciation BBQ, held on September 14<sup>th</sup>, 2025, brought together residents, community leaders, and local law enforcement to strengthen neighborhood relationships while connecting families with valuable city resources. The Vela Apartment Block Party, held on October 17<sup>th</sup>, 2025, created a welcoming space for residents to build community, engage with local service providers, and celebrate the diversity of District 5. The District 5 Christmas Tree Giveaway, held on December 6<sup>th</sup>, 2025, supported families during the holiday season by providing festive cheer and essential resources, helping ensure every household in our community could share in the spirit of the holidays.

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Peter Ortiz will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 5, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

**PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the December 10<sup>th</sup>, 2025, Rules Committee Agenda and the December 16<sup>th</sup>, 2025, City Council Agenda.

**CEQA**

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Ortiz

**SUBJECT:** SEE BELOW

**DATE:** December 4<sup>th</sup>, 2025

APPROVED:

DATE: 12/3/2025

**SUBJECT: APPROVAL OF MUWEKMA OHLONE TRIBE FLAG RAISING  
SPONSORED BY COUNCIL DISTRICT 5 AS A CITY COUNCIL  
SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT  
DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

## RECOMMENDATION

1. Approve the Muwekma Ohlone Tribe Flag Raising Event scheduled on December 16th, 2025, as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the December 16th, 2025, Council Agenda for action.

## BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The City of San José is located on the ancestral lands of the Muwekma Ohlone Tribe of the San Francisco Bay Area. In recent years, the San José City Council has honored the Tribe through proclamations recognizing Native American Day and Indigenous Peoples Day, and partnered with the Tribe at civic events at City Hall, where Muwekma leaders offer traditional welcomes, blessings, and cultural presentations that celebrate their enduring presence and contributions to San José.

The event is free and open to the public.

HONORABLE MAYOR AND CITY COUNCIL

December 16, 2025

Subject: Muwekma Ohlone Tribe Flag Raising

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### **ANALYSIS**

The raising of the Muwekma Ohlone Tribe Flag Raising is permitted under Council Policy 2- 1, Section C.3, Flags Displayed in Conjunction with Official Ceremonial Items: “Other flags may be displayed in conjunction with official actions, ceremonial items, or proclamations of the City Council.”

Approval by the City Council of the event will ensure compliance with the Council’s prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Peter Ortiz will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council Districts 5, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City’s normal financial and budgetary procedures

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City’s Website for the December 10th, 2025 Rules Committee Agenda and the December 16th, 2025 City Council Agenda.

### **CEQA**

Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.