



Memorandum

TO: RULES AND OPEN
GOVERNMENT COMMITTEE

FROM: Mayor Matt Mahan
Chair Peter Ortiz

SUBJECT: Neighborhood Services and
Education Committee Work
Plan

DATE: JANUARY 15, 2025

Approved	<i>Matt Mahan</i>	Date:	1/15/25
Approved	<i>Peter Ortiz</i>	Date:	1/15/25

RECOMMENDATION

Approve the Neighborhood Services and Education Committee Work Plan for the period of January through June 2025 and set its meeting schedule on the second Thursday of each month at 1:30 p.m. in the City Council Chambers.

COMMITTEE MEMBERS	STAFF
Peter Ortiz, Chair	Angel Rios, Jr., City Manager's Office
Bien Doan, Vice Chair	Karin Murabito, City Attorney's Office
David Cohen, Member	Emily Munguia, Mayor's Office
Domingo Candelas, Member	Toni Taber, City Clerk's Office
Pamela Campos, Member	

MISSION STATEMENT:

To serve, foster, and strengthen the community by providing access to lifelong learning, supportive services, opportunities to enjoy life, and preserving and stewarding healthy neighborhoods with shelter and housing opportunities for all.

<p>NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE WORK PLAN January - June 2025</p>

JANUARY 9, 2025 – MEETING CANCELLED

FEBRUARY 13, 2025

- 1. Citywide Sustainable Park Maintenance Annual Report.**
Purpose: Provide an annual report on citywide sustainable park maintenance, including current service levels and areas of improvement. (Parks, Recreation and Neighborhood Services)
- 2. Digital Equity Assessment Status Report.**
Purpose: Provide a status report on the digital divide in San José, an assessment of current broadband and digital equity gaps, and an update to the City’s existing Broadband and Digital Inclusion Strategy. (Library)
- 3. Neighborhood Association Engagement Model Status Report.**
Purpose: Provide a status report on the implementation progress of the Neighborhood Association Engagement Model. (Parks, Recreation and Neighborhood Services)

MARCH 13, 2025

- 1. Family Camp Status Report.**
Purpose: Provide a status report on Family Camp in advance of the 2025 season. (Parks, Recreation and Neighborhood Services)
- 2. Parks, Recreation and Neighborhood Services Community Impact Annual Report.**
Purpose: Provide an annual report on Parks, Recreation and Neighborhood Services Community Impact. (Parks, Recreation and Neighborhood Services)
- 3. Placemaking and Public Life Status Report.**
Purpose: Provide an annual status report on Placemaking programs and events and public life in San José, including citywide efforts to activate and improve San José’s public life. (Parks, Recreation and Neighborhood Services/Economic Development and Cultural Affairs)

APRIL 10, 2025

1. Parks, Recreation and Neighborhood Services Volunteer Management Programs Annual Report.

Purpose: Provide an annual report on Parks, Recreation and Neighborhood Services volunteer management programs, accomplishments, and improvement initiatives. (Parks, Recreation and Neighborhood Services)

2. Sports Fields Use and Equity Status Report.

Purpose: Provide a status report on the use of the City's sports fields, including efforts to increase equitable access to them. (Parks Recreation and Neighborhood Services)

3. Children and Youth Services Master Plan Status Report.

Purpose: Provide a status report on the Children and Youth Services Master Plan, including an analysis, within the Children and Youth Services Master Plan Pilot Site zip codes, of infrastructure assets and gaps and service duplication, gaps, and partnerships with the County of Santa Clara, in alignment with a potential Blue Zones project. (Parks, Recreation and Neighborhood Services/Library)

MAY 8, 2025

1. Older Adults Age 50+ 2023-2024 Programs and Services Status Report.

Purpose: Provide a status report on older adults age 50+ programs and services. (Parks, Recreation and Neighborhood Services)

2. Youth Commission Annual Report.

Purpose: Provide an annual report on the Youth Commission's accomplishments for Fiscal Year 2024-2025. (Library)

3. San José Youth Empowerment Alliance, Bringing Everyone's Strengths Together, Safe Summer Initiative Grant, and Youth Intervention Services Programs Annual Report.

Purpose: Provide an annual report on the San José Youth Empowerment Alliance, Bringing Everyone's Strengths Together, Safe Summer Initiative Grant, and Youth Intervention Services programs for Fiscal Year 2023-2024. (Parks, Recreation and Neighborhood Services)

4. San José Animal Care and Services Audit Implementation Status Report.

Purpose: Provide a status report on the implementation of the San José Animal Care and Services Audit recommendations, including an update on progress towards implementing the audit recommendations, an updated timeline and

associated work plan for completing any outstanding audit recommendations, a report on progress towards increasing trap-neuter-return (TNR) services to operate five days per week, a work plan for providing publicly available, low-cost spay/neuter services for owned pets with a focus on prioritizing services for lower-income zip codes, and an analysis of the cost recovery status of services provided to other cities and an assessment of whether providing services to other cities impacts the ability to provide services in San José. (Public Works)

JUNE 12, 2025

1. Happy Hollow Park and Zoo Status Report.

Purpose: Provide a status report on Happy Hollow Park and Zoo's accomplishments, challenges, and plans for the future. (Parks, Recreation and Neighborhood Services)

2. Flavored Tobacco Ban, Nitrous Oxide, and Regulation of Vape and Smoke Shops Status Report.

Purpose: Provide a status report on the Flavored Tobacco Ban and Nitrous Oxide work plan and on establishing vape and smoke shops as an enumerated use within the City's land use tables and creating related regulatory programs to reduce illegal cannabis sales. (Planning, Building and Code Enforcement)

3. Blight Reduction Coordination with Santa Clara Valley Transportation Authority Status Report.

Purpose: Provide a status report on the Memorandum of Understanding with Santa Clara Valley Transportation Authority (VTA) on blight reduction coordination. (Parks, Recreation and Neighborhood Services)