



COUNCIL AGENDA: 9/12/2023
FILE: 23-1214
ITEM: 2.15

Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

**SUBJECT: BOARDS AND COMMISSIONS
APPOINTMENT**

FROM: Toni J. Taber, CMC
City Clerk

DATE: August 28, 2023

RECOMMENDATION

Approve the following Boards and Commissions appointments:

(a) Airport Commission

(1) District 4 Seat: Appoint Jasvinder Sohal for a term of September 12, 2023 to June 30, 2027

(2) District 8 Seat: Appoint Surjit Bains for a term of September 12, 2023 to June 30, 2027

OUTCOME

Appointment to the vacant seats on the Airport Commission will allow the commission to continue conducting business.

BACKGROUND

Section 2.08.180 of the San José Municipal Code (SJMC) indicates that each Councilmember, including the Mayor, shall nominate one Commissioner to each Council-Nominated Commission.

ANALYSIS

The applications of all nominated candidates are attached. A memorandum from the Office of the City Attorney regarding their conflicts of interest is also included. The applicants were also reviewed by Planning Building and Code Enforcement with no issues found. A supplemental memorandum will be posted should additional names be submitted for vacancy nominations.

EVALUATION AND FOLLOW-UP

A duty of the Office of the City Clerk is to minimize vacancies on the Boards and Commissions. The Office of the City Clerk and City Council Offices are still recruiting for additional vacancies.

PUBLIC OUTREACH

The Office of the City Clerk created a graphic for the vacancies. The graphic was sent to all Council Offices for distribution in their District newsletters, to the City Manager's Office Public Information Manager for distribution, and was distributed to the City Clerk's contact list of over 200 people plus organizations. Additionally, notice was posted on the City Clerk's Boards and Commissions webpage.

The memorandum has been posted on the City Clerk's website as part of the September 12, 2023 City Council Meeting Agenda.

COORDINATION

This memorandum has been coordinated with the Office of the City Attorney.

CEQA

Not a Project, File No. PP17-010, City Administrative Activities, resulting in no changes to the physical environment.



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.