

**MINUTES OF THE
JOINT MEETING OF THE RULES AND OPEN GOVERNMENT COMMITTEE AND
COMMITTEE OF THE WHOLE**

SAN JOSÉ, CALIFORNIA

WEDNESDAY, APRIL 16, 2025

The Committee meeting was held in the Council Chambers and convened at 2:00 p.m.

Present: Councilmembers - Cohen, Kamei, Foley, Doan, Candelas.

Absent: Councilmembers - None

Staff: Assistant City Manager, Lee Wilcox; Assistant City Clerk, Megan Roche; Assistant City Attorney, Kevin Fisher; City Manager's Office, Rachelle Blattman; and Deputy City Clerk, Daniel Aguilar.

A. City Council (City Clerk)

1. Review April 22, 2025 Final Agenda

- a) Add new items to Final Agenda
- b) Assign "Time Certain" to Agenda Items (if needed)
- c) Review of Notice of Waiver Requests for Agenda Items or Documents (if needed)

Public Comment: Lilian offered public comment.

Action: Upon motion by Vice Mayor Pam Foley, seconded by Councilmember Domingo Candelas, and carried unanimously, the Committee approved the final agenda for the City Council meeting on April 22, 2025, including the Add Sheet. (5-0-0)

2. Review April 29, 2025 Draft Agenda

- a. Add New Items to Draft Agenda
- b. Assign "Time Certain" to Agenda Items (if needed)
- c. Review of Notice of Waiver Requirements for Agenda Items or Documents (if needed)

Public Comment: No public comment.

Action: Upon motion by Vice Mayor Pam Foley, seconded by Councilmember Bien Doan, and carried unanimously, the Committee approved the draft agenda for the City Council meeting on April 29, 2025. (5-0-0)

B. Consent Calendar

Public Comment: Brian Darby offered public comment.

Action: Upon motion by Councilmember Domingo Candelas, seconded by Councilmember Pam Foley, and carried unanimously, the Consent Calendar was approved *as a whole*. The below actions were taken as indicated. (5-0-0)

1. The Public Record for April 3, 2025 - April 10, 2025. (City Clerk)

The Public Record for April 3, 2025 - April 10, 2025 was received and filed.

2. Deferred Compensation Advisory Committee Appointment. (Human Resources)

The appointment of Andrew Gardanier as the nominee by the International Association for Firefighters, Local 230 (IAFF), to the Deferred Compensation Advisory Committee (DCAC) for the remainder of a four-year term, beginning April 22, 2025 and ending on March 1, 2029, was approved; and was approved for placement on the April 22, 2025 City Council Agenda for action.

3. VEBA Advisory Committee Appointment. (Human Resources)

The appointment of Scott Hamilton as the nominee by the International Association for Firefighters, Local 230 (IAFF), to the Voluntary Employees Beneficiary Association (VEBA) Advisory Committee for the remainder of a four-year term, beginning April 22, 2025 and ending on May 31, 2025, and for the next four-year term beginning June 1, 2025 and ending May 31, 2029 was approved; and was approved for placement on the April 22, 2025 City Council Agenda for action.

C. Rules Committee Reviews, Recommendations and Approvals

1. Permit Fee Payment Plan Program for Small Businesses. (Foley, Campos, Casey)

Direct the City Manager to explore the creation of a permit fee payment plan program for small businesses and return to the City Council with recommendations.

Public Comment: Brian Darby offered public comment.

Action: Upon motion by Vice Mayor Pam Foley, seconded by Councilmember Bien Doan, and carried unanimously, the City Manager was directed to explore the creation of a permit fee payment plan program for small businesses and return to the City Council with recommendations; including direction to fold this item into the Workload Analysis on all items relating to streamlining business permitting in the City. (5-0-0)

D. Open Forum

1. Lilian offered public comment regarding the Senior Citizens Commission and housing laws within the City regarding seniors.
2. Brian Darby offered public comment regarding his housing research report.

E. Adjournment

Councilmember Cohen adjourned the Committee meeting at 2:14 p.m.

Minutes Recorded, Prepared, and Respectfully Submitted by,

Daniel Aguilar

Daniel Aguilar
Deputy City Clerk, City of San José

Approved at Council on:

Number of actions: 4

Attest by:



Toni J. Taber, MMC
City Clerk, City of San José