



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Jimenez
District 2

SUBJECT: SEE BELOW

DATE: December 5, 2024

APPROVED:

SUBJECT: APPROVAL OF THE DISTRICT 2 END-OF-TERM, FAREWELL CELEBRATION AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

RECOMMENDATION

1. Approval of the District 2 End-of-term, Farewell Celebration on December 18, 2024, at Mezcal Restaurant, 25 W San Fernando St, San Jose, CA 95113; and
2. Approve the expenditure of District 2 office budget funds to support the event, purchase food, materials, services, and supplies for the event.
3. Approve and accept donations from various individuals, businesses and/or community groups to support the event.
4. Place the item on the December 17, 2024, Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The District 2 End-of-term, Farewell Celebration will be held on December 18, 2024, at Mezcal Restaurant, located at 25 W San Fernando St, San Jose, CA 95113. The event is a farewell celebration in honor of Councilmember Jimenez's eight years in office as the representative for District 2 and will provide an opportunity to thank residents for their engagement on important local issues over the years. The event is free and open to the public.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure

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requirements, Councilmember Jimenez will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 2, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the December 11, 2024, Rules Committee Agenda and the December 17, 2024, City Council Agenda.

CEQA

- Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.