



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember David Cohen
District 4

SUBJECT: SEE BELOW

DATE: May 5, 2023

APPROVED:

**SUBJECT: RETROACTIVE APPROVAL OF MULTIPLE SPECIAL EVENTS
SPONSORED BY COUNCIL DISTRICT 4 AS CITY COUNCIL SPONSORED SPECIAL
EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS
AND SERVICES FOR THE EVENT**

RECOMMENDATION

1. Retroactively approve the District 4 Community Leadership Forum held on Saturday, April 8, 2023 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve the District 4 Cataldi Park Tree Planting held on Saturday, April 29, 2023 as a City Council sponsored Special Event and approve the expenditure of funds.
3. Approve and accept donations from various individuals, businesses, or community groups to support the event.
4. Place the item on the Tuesday, May 23, 2023 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The District 4 Community Leadership Forum was held on Saturday, April 8, 2023 from 8:30 am to 12 pm at the Berryessa Branch Library at 3555 Noble Ave. The purpose of this event was to bring together all the District 4 leaders and commissioners to network with each other and share ideas, as well as have their voices heard on important issues. This event is free and open to the public.

The District 4 Cataldi Park Tree Planting was held on Saturday, April 29, 2023 9am to 12pm at 2900 Cataldi Dr. The purpose of this event was for San Jose Residents to plant, mulch, and water 30 trees as a celebration of Arbor Day.

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This event is free and open to the public.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember David Cohen will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 4, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the Wednesday, May 17, 2023 Rules Committee Agenda and the Tuesday, May 23, 2023 City Council Agenda.

CEQA

Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.

Reviewed by:

TONI J. TABER, CMC

City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.