



# Memorandum

**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Anthony Mata  
Jim Shannon

**SUBJECT:** SEE BELOW

**DATE:** June 14, 2022

Approved

Date

06/16/22

**SUBJECT: ACTIONS RELATED TO THE PARENT PROJECT SERVICE  
AGREEMENT WITH THE COUNTY OF SANTA CLARA**

## **RECOMMENDATION**

- (a) Adopt a resolution authorizing the City Manager to execute the Fifth Amendment to the Parent Project Service Agreement with the County of Santa Clara in the amount of \$330,000, and execute additional amendments and all related documents, including online certifications and reimbursement requests, without further City Council action.
- (b) Adopt the following 2022-2023 Appropriation Ordinance and Funding Sources Resolution amendments in the General Fund:
  - (1) Increase the Parent Project City-Wide Expenses appropriation to the Police Department by \$66,000; and
  - (2) Increase the estimate for revenue from Local Government by \$66,000.

## **OUTCOME**

Approval of this recommendation will allow the San José Police Department's (Department) law enforcement officers to continue conducting Parent Project classes, working directly with parents to help improve their adolescent children's school attendance and performance, reduce family conflict, curb drug and alcohol use, prevent runaways, stop violent behavior, and develop strong in-home prevention and intervention strategies for youth gang involvement.

## **BACKGROUND**

The Department has historically assisted and facilitated the Parent Project classes in collaboration with the County of Santa Clara Office of the District Attorney. The Parent Project offers parenting programs for parents to address critical issues they face today. It provides up-to-date information, effective tools, and concrete solutions to parents raising difficult or out-of-

control children. For over 30 years, the Parent Program has worked with over half a million parents across the nation.

The Parent Project is the county's largest court mandated juvenile diversion program. The 10-week program is designed for parents raising difficult or out-of-control adolescent children in two different age groups, ages 5-10 years and ages 10 years and up, to address destructive behaviors and provide solutions. Besides lectures, case studies, and discussion, parents also form support groups after graduating from the program.

### **ANALYSIS**

The Department has received a Fifth Amendment to the Parent Project Service Agreement with the County of Santa Clara in the amount of \$330,000. The amendment is for five years, awarding the Department \$66,000 per fiscal year, to facilitate the Parent Project classes. The term of the agreement is from July 1, 2022 to June 30, 2027.

The full \$330,000 in funding from the County will be used by the Department for Police Officer and Crime Prevention Specialists overtime costs to facilitate the Parent Project classes during the five-year contract period.

The following table illustrates a summary of the five-year funding and spending plan by fiscal years for the Parent Project.

<b>Spending Category</b>	<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>2025-2026</b>	<b>2026-2027</b>	<b>Total</b>
Police Officer and Crime Prevention Specialist Overtime	\$66,000	\$66,000	\$66,000	\$66,000	\$66,000	\$330,000
<b>Total City Appropriation by Fiscal Year</b>	<b>\$66,000</b>	<b>\$66,000</b>	<b>\$66,000</b>	<b>\$66,000</b>	<b>\$66,000</b>	<b>\$330,000</b>

### **CONCLUSION**

The Fifth Amendment to the Parent Project Service Agreement provides critical funding to further the Department's mission to promote public safety; provide non-emergency services; create and maintain strong community partnerships; and adapt a multi-disciplinary approach to solving community problems.

### **EVALUATION AND FOLLOW-UP**

This memorandum will not require any staff follow-up.

### **CLIMATE SMART SAN JOSE**

The recommendation in this memorandum has no effect on Climate Smart San José energy, water, or mobility goals.

### **PUBLIC OUTREACH**

This memorandum will be posted on the City’s Council Agenda website for the June 28, 2022, City Council meeting.

### **COORDINATION**

This memorandum has been coordinated with the City Attorney’s Office.

### **COMMISSION RECOMMENDATION/INPUT**

This memorandum does not require input from a board or commission.

### **COST SUMMARY/IMPLICATIONS**

This project is funded by the County of Santa Clara through the Office of the District Attorney. The funds will be appropriated and expended according to the spending plan set forth in this memorandum through June 30, 2027 for a total cost of \$330,000, with an amount of \$66,000 recommended for appropriation as part of the approval of this memorandum. There is no cash or in-kind match requirement with this agreement.

June 14, 2022

**Subject: Actions Related to the Parent Project Service Agreement with the County of Santa Clara**

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**BUDGET REFERENCE**

The table below identifies the fund and appropriations recommended to be amended as part of this memorandum.

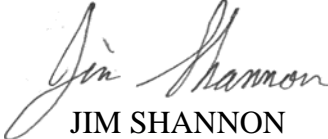
Fund #	Appn. #	Appn. Name	Current Appn.	Recommended Budget Action	2022-2023 Proposed Operating Budget Page*	Last Budget Action (Date, Ord. No.)
001	R090	Revenue from Local Agencies	\$16,375,711	\$66,000	146	N/A
001	213U	Parent Project	\$0	\$66,000	N/A	N/A

\* The 2022-2023 Operating Budget was released on May 4, 2022 and is scheduled to be reviewed and approved by City Council on June 14, 2022 and adopted on June 21, 2022.

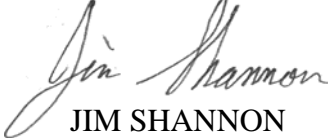
**CEQA**

Not a Project, File No. PP17-004, Government Funding Mechanism or Fiscal Activity with no commitment to a specific project which may result in a potentially significant physical impact on the environment.

/s/  
ANTHONY MATA  
Chief of Police

  
JIM SHANNON  
Budget Director

I hereby certify that there will be available for appropriation in the General Fund in the Fiscal Year 2022-2023 monies in excess of those heretofore appropriated wherefrom, said excess being no more than \$66,000.

  
JIM SHANNON  
Budget Director

For questions, please contact Lisa Perez, Division Manager, at (408)537-1624 or Jennifer Otani, Administrative Officer, at (408)537-1618.