



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

**SUBJECT: CLEAN ENERGY COMMUNITY
ADVISORY COMMISSION
APPOINTMENTS**

DATE: January 12, 2018

RECOMMENDATION

Approve the following Clean Energy Community Advisory Commission appointments:

1. CAAC-Nominated Seat 1: Appoint Richard Zahner to a term expiring 12/31/19;
2. CAAC-Nominated Seat 2: Appoint Katy Nomura to a term expiring 12/31/19;
3. CAAC-Nominated Seat 3: Appoint Reza Sadeghian to a term expiring 12/31/19;
4. CAAC-Nominated Seat 4: Appoint Stephanie Gutowski to a term expiring 12/31/21;
5. CAAC-Nominated Seat 5: Appoint Anthony Strawa to a term expiring 12/31/21;
6. CAAC-Nominated Seat 6: Appoint Matt Mahan to a term expiring 12/31/21;
7. At-Large Seat 1: Appoint Daniel Zazueta to a term expiring 12/31/19;
8. At-Large Seat 2: Appoint Ruth Merino to a term expiring 12/31/21; and
9. At-Large Seat 3: Appoint Benjamin Foster to a term expiring 12/31/21.

OUTCOME

Appointment to the vacant seats will create a full membership on the Clean Energy Community Advisory Commission to conduct commission business.

BACKGROUND

On October 24, 2017, the City Council adopted Ordinance No. 30013 establishing the Clean Energy Community Advisory Commission. The Council Appointment Advisory Commission shall review all applicants and make a nomination to the City Council for six (6) special eligibility seats. Per Section 2.08.2120 of the San José Municipal Code, whenever possible, at least six (6) members shall have expertise in one (1) of the following categories: community outreach, policy advocacy, clean energy programs, industry, labor, education, not-for-profits, environmental associations, and advocacy organizations. The current nominees for these vacant seats meets at least one of the requirements. The Mayor shall nominate the remaining three (3) seats.

ANALYSIS

Per Section 2.08.150 of the San José Municipal Code, "...a member may be appointed to serve a term of less than four years or a term of less than the number of years established by this chapter for the particular board of commission if the council determines that it is in the best interest of the board or commission that a member serve a shorter term in order to provide for appropriate staggered terms to preserve a continuity of membership on the board or commission."

Due to the consolidation of a number of Boards and Commissions, their varying term end dates, and the extension of Council-Nominated Commission terms all to four years, the City Clerk's Office realigned term end dates to more equally spread out vacancies, establish staggered term end dates, and preserve a continuity of membership on the boards or commissions. The members will be randomly appointed to a term ending on the established realigned term end date for that respective seat.

Pursuant to Section 2.08.2140, the Council Appointment Advisory Commission shall review all applicants for the Clean Energy Community Advisory Commission and make a nomination to the City Council for the six (6) special eligibility seats as required by San José Municipal Code Section 2.08.2120.B. On December 6, 2017 and December 11, 2017, the Council Appointment Advisory Commission convened as a subcommittee to interview twenty-six (26) eligible applicants to the Clean Energy Community Advisory Commission.

The applications of all nominated candidates are attached. Memoranda from the Office of the City Attorney and the Department of Planning, Building, and Code Enforcement regarding their conflicts of interest and code enforcement reviews are also included.

This item was deferred from December 19, 2017 item 2.7(b) per department request.

EVALUATION AND FOLLOW-UP

A core duty of the Office of the City Clerk is to minimize vacancies on the Boards and Commissions.

PUBLIC OUTREACH

The Office of the City Clerk conducted an open recruitment for the vacancies from October 4, 2017 through November 10, 2017 with the following recruitment efforts:

- Council Offices and Board and Commission secretary's newsletters and distribution tools
- Posted on City Manager's Weekly Report
- Posted on the City's main website and Clerk Office's webpage
- Posted on City Calendar

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- Distributed to all community centers and library branches

The memorandum has been posted on the City Clerk's website as part of the January 23, 2018 City Council Meeting Agenda.

COORDINATION

This memorandum has been coordinated with the Office of the City Attorney and the Department of Planning, Building, and Code Enforcement.

COMMISSION RECOMMENDATION/INPUT

The Council Appointment Advisory Commission met on December 6 and December 11, 2017 to nominate candidates for the Clean Energy Community Advisory Commission.

CEQA

Not a Project, File No. PP17-010, City Administrative Activities, resulting in no changes to the physical environment.



TONI J. TABER, CMC
City Clerk

For questions, please contact Elaine Trinh, Deputy City Clerk, at (408) 535-1260.