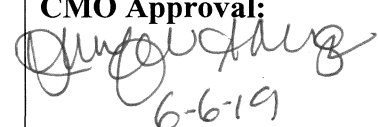


CITY COUNCIL ACTION REQUEST

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|--|---|----------------------------------|---|
| Department(s): ESD | CEQA: Not a Project, File No. PP17-002 Consultant services for design, study, inspection, or other professional services with no commitment to future action. | Coordination: CAO, CMO | Dept. Approval: /s/ Kerrie Romanow |
| Council District(s): City-Wide | | | CMO Approval:  6-6-19 |

SUBJECT: AGREEMENT WITH SCS ENGINEERS FOR RESIDENTIAL SOLID WASTE CHARACTERIZATION SERVICES

RECOMMENDATION:

Approve a Master agreement with SCS Engineers for waste characterization services for a term from July 1, 2019 through June 30, 2022, in an amount not to exceed \$800,000

BASIS FOR RECOMMENDATION:

The Environmental Services Department (ESD) provides solid waste and recycling services to all residences in San José through two contracted service providers: California Waste Solutions (CWS) and Green Team of San Jose (GreenTeam).

On January 15, 2019, City Council directed staff to develop a 15-year agreement with GreenTeam and to continue negotiations with CWS for an additional 30-day period to develop a path to a 15-year agreement with CWS. Staff and CWS successfully negotiated such a path forward and are bringing a proposed Second Amendment to the current agreement with CWS for Council consideration. Once executed, the new agreement with GreenTeam and Second Amendment with CWS will include a new diversion standard known as the “Material Recovery Standard” (MRS). Through the use of periodic waste characterization studies, the MRS will determine the amount of material designated as recyclable in residue designated for landfill. If the amount of recyclable material found in the sampled residue is 20% or less, the recycling contractor will have met the diversion standard.

Additionally, future recycling contractor compensation will be based on the amount of non-program material collected in recycling carts. This will be measured through waste characterization studies conducted every two years. The first study is scheduled for October 2020. The proposed agreements also require that a third-party consultant, chosen by a selection committee that includes representatives from the two contractors, perform these waste characterization studies.

On March 27, 2019, the City conducted a Request for Proposals to procure the consultant to perform the waste characterization studies. On April 29, 2019, the City received two proposals from SCS Engineers & Cascadia Consulting Group, Inc. SCS Engineers received the highest score of 70 out of 100 maximum possible points. The SCS Engineers team, has extensive experience in performing waste characterizations and other relevant projects with similar nature. The Project Team demonstrated excellent understanding of the work plan, project objectives and goals. Under the proposed master agreement, consultant services will be initiated by authorized service orders detailing the specific scope of services, schedule and compensation along with the appropriate funding source(s) for the project.

COST AND FUNDING SOURCE:

Integrated Waste Management Fund (Fund 423), ESD Non-Personal/Equipment appropriation. 2019-2020 Proposed Operating Budget p. X-49. Total appropriation: \$5,464,853. Total for this agreement in 2019-2020: Approximately \$250,000

FOR QUESTIONS CONTACT: Valerie Osmond, Deputy Director, Environmental Services Department
(408) 535-8557