



COUNCIL AGENDA: 11/14/2017  
ITEM: 2.17 (17-372)

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Toni J. Taber, CMC  
City Clerk

**SUBJECT: SEE BELOW**

**DATE:** November 9, 2017

---

**SUBJECT: DISTRICT 8 FAITH LEADERS APPRECIATION BRUNCH.**

**RECOMMENDATION:** As recommended by the Rules and Open Government Committee on November 8, 2017:

- (a) Approve District 8 Faith Leaders Appreciation Brunch scheduled on November 16, 2017 as a City Council sponsored Special Event and approve the expenditure of funds.
- (b) Approve and accept donations from various individuals, businesses, or community groups to support the event.



# Memorandum

**TO:** RULES AND OPEN  
GOVERNMENT  
COMMITTEE

**FROM:** Councilmember Arenas  
District 8

**SUBJECT:** SEE BELOW

**DATE:** November 2, 2017

APPROVED:

**SUBJECT: APPROVAL OF D8 FAITH LEADERS APPRECIATION BRUNCH  
SPONSORED BY COUNCIL DISTRICT 8 AS A CITY COUNCIL  
SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT  
DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

## RECOMMENDATION

1. Approve D8 Faith Leaders Brunch scheduled on November 16, 2017 as a City Council sponsored special event and approve the expenditure of special funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the November 14<sup>th</sup>, 2017 Council Agenda for action.

## BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

D8 Faith Leaders Appreciation Brunch will highlight the important work of our faith community to strengthen D8. This special non-denominational event sponsored by Councilwoman Sylvia Arenas will be held on November 16<sup>th</sup>, 2017 at Evergreen Valley College. The event is free and open to the public.

## ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Arenas will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will

HONORABLE MAYOR AND CITY COUNCIL

November 7, 2017

Subject: D8 Faith Leaders Appreciation Brunch

Page 2

enable Council District 8, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

**PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the November 8, 2017 Rules Committee Agenda and the November 14, 2017 City Council Agenda.

**CEQA**

- Not a Project, File No. PP15-077, Temporary Special Events.

Reviewed by:



TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.