



City of San José

San Jose Senior Citizen's Commission

District 1 - Jerry Giles
District 3 - Lilian Koenig
District 5 - Sandra Flores
District 7 - Vacant
District 9 - Carin Taylor
Citywide - Pat Waite

Rolanda Pierre Dixon - District 2
Chair, Lilia Hancock - District 4
Emilie Highley - District 6
Ruthie Medina - District 8
Richard Crowley - District 10

ANNUAL RETREAT/MEETING

AGENDA

August 13, 2026

10:00 a.m.

In Person:

Berryessa Community Center
Room 2
3050 Berryessa Road
San Jose, CA 95132

How to attend the Senior Commission Meeting:

- 1) **Notice:** As of February 6, 2024, the City of San José will limit verbal public comments to **in person only** for all meetings of City legislative bodies.
- 2) By phone (No Public Comment):
 - Call 1 (669) 219-2599
 - Meeting ID: 936 7646 2002, Passcode: 163943
- 3) In Person at the address above. Verbal public comment permitted.
- 4) By online (No Public Comment): [Zoom](#)
 - Meeting ID: 936 7646 2002 Passcode: 163943
 - Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.

How to submit written public comments:

- 1) Email olderadultprograms@sanjoseca.gov by 5:00 p.m. two days prior to the meeting.
- 2) Can be submitted in person at Southside Community Center, 5585 Cottle Road, San Jose, CA 95123, by 5:00 p.m. two days prior to the meeting.

Note that the times for items shown on the agenda are approximate and intended only to notify the Commission of the approximate amount of time staff expect each item might take. Please note that on occasion, the Commission may consider agenda items before or after the times shown.

I. Welcome (10:00 a.m.)

- A. Rhonda Vargas, Parks, Recreation and Facilities Supervisor, PRNS and Jeremy Shoffner, Superintendent, PRNS
- B. Vice Mayor Pam Foley
- C. Chair Lilia Hancock

II. Call to Order & Orders of the Day (10:10 a.m.)

- A. Adjustments to Agenda
- B. Attendance

III. Consent Calendar (10:15 a.m.)

- A. Approve [June 11, 2026, Minutes](#)
- B. Receive and File Correspondence

IV. Public Comment (10:25 a.m.)

NOTE: Only members of the Public who are attending the meeting in person are invited to speak. Members of the Public are invited to speak on any items that does not appear on today's Agenda that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is at the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.)

V. Senior Citizens Commission Governance Training (10:30 a.m.);
Andrew Malek, Deputy City Attorney, City Attorney's Office

VI. Break – 5 Minutes (11:15 a.m.)

VII. PRNS Background (11:20 a.m.)

Jeremy Shoffner, Superintendent, PRNS; and
Rhonda Vargas, Parks, Recreation, and Facilities Supervisor, PRNS

A. Who We Are and What We Do; Jeremy Shoffner, Superintendent, PRNS

B. Older Adults 50+ Programs and Senior Nutrition Program; Rhonda Vargas,
Parks, Recreation and Facilities Supervisor, PRNS

VIII. Lunch Break (12:20 p.m.) – 30 Minutes

IX. Meetings for 2026-2027 (12:50 p.m.); Lilia Hancock, Chair

A. Bi-Monthly Meeting Schedule for 26-27 Work Plan Year

B. Senior Commission Annual Retreat

X. Annual Report for 2025-2026 (1:00 p.m.); Janine Bray, Senior Commission Secretary, PRNS

XI. Developing the 2026-2027 Work Plan (1:10 p.m.); Jeremy Shoffner, Superintendent, PRNS; and Janine Bray, Senior Commission Secretary, PRNS

Discussion and Possible Action: Collect input from Commissioners on tasks for the 2026-2027 Senior Citizens Commission Work Plan and vote to approve.

XII. Bylaws Ad Hoc Committee Update (2:10 p.m.)

XIII. Closing Remarks (2:30 p.m.); PRNS Management Team & Chair

XIV. Adjournment

Next Meeting: To Be Determined based on results from Item IX.

"The [Code of Conduct](#) is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view."

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at : [http:// www.sanjoseca.gov/seniorcommission](http://www.sanjoseca.gov/seniorcommission)

Correspondence to the San Jose Senior Citizens Commission is public record and will become part of the City's electronic records, which are accessible through the City's website. Before posting online, the following may be redacted: addresses, email addresses, social security numbers, phone numbers, and signatures. However, please note e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to the San Jose Senior Citizens Commission, will become part of the public record. If you do not want your contact information included in the public record, please do not include that information in your communication.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Parks, Recreation, Community Services Department, 5585 Cottle Road, San Jose, CA 95123, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The San Jose Senior Citizens Commission meets every second Thursday of the Month at 3:00 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission Secretary, Janine Bray at OlderAdultsPrograms@sanjoseca.gov. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please email: OlderAdultsPrograms@sanjoseca.gov as soon as possible, but at least three business days before the meeting. Please direct correspondence and questions to:

City of San José Department of Parks, Recreation and Neighborhood Services
Attn: Janine Bray, Senior Citizens Commission
5585 Cottle Road
San José, California 95123
Tel: (408) 535-5659
Email: OlderAdultsPrograms@sanjoseca.gov