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**MINUTES OF THE  
NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE**

**SAN JOSÉ, CALIFORNIA      THURSDAY, APRIL 11, 2024**

The Committee meeting was held in in the Council Chambers and convened at 1:30 p.m.

Present: Councilmembers- Davis, Ortiz, Doan, Candelas.

Absent: Councilmembers- Torres.

Staff: Deputy City Manager, Angel Rios Jr.; Senior Deputy City Attorney, Karin Murabito; Chief Policy Officer, Mayor's Office, Mackenzie Mossing; and Deputy City Clerk, Yasmin Johnson.

**B.      Review of Work Plan**

None provided.

**C.      Consent Calendar**

None provided.

**D.      Reports to Committee**

**1.      Parks, Recreation and Neighborhood Services Volunteer Management Programs Annual Report.**

Leticia Espino, Program Manager; Torie O'Reilly, Division Manager; Anthony Gonzalez, Community Coordinator; Hilda Morales, Community Services Supervisor; and Jeremy Shoffner, Recreation Superintendent, offered the presentation and responded to questions.

Public Comment: None provided.

Councilmember Peter Ortiz requested advanced notice of events taking place, a couple weeks ahead of time, if possible, to allow ample time to notify the community.

Action: Upon motion by Councilmember Domingo Candelas, seconded by Councilmember Bien Doan, and carried unanimously, the Committee accepted the annual report on Parks, Recreation and Neighborhood Services volunteer management programs, accomplishments, and improvement initiatives. (4-0-1; Absent: Torres)

## **2. Neighborhood Association and Engagement Model Status Report.**

Jon Cicirelli, Director, PRNS; Olympia Williams, Division Manager, PRNS; Erik Chiarella Jensen, Assistant to the City Manager, CMO; and Nicola Clifford, Associate Director, Guidehouse, offered the presentation and responded to questions.

Public Comment: None provided.

Councilmember Dev Davis requested information regarding the Advisory Group.

Councilmember Bien Doan addressed his concerns regarding the Neighborhood Commission sunseting.

Motion: Councilmember Bien Doan moved approval of *only* Staff recommendations (a) and (d). The motion *failed* for a lack of second.

Motion: Councilmember Peter Ortiz moved approval of the Staff recommendations *as a whole*. The motion was seconded by Councilmember Domingo Candelas.

Action: On a call to question, the motion carried, the Committee (a) accepted the status report on the Neighborhood Association Engagement Model; (b) supported the prioritization of funding in the 2024-2025 Proposed Operating Budget within the Parks, Neighborhood and Recreation Services Department for a new staffing resource that will be necessary to implement the foundational Neighborhood Association Engagement Model, subject to budgetary constraints and the need to fund other critical City Council and Administration priorities; (c) directed the City Manager or her designee to sunset the Neighborhoods Commission; and (d) cross-referenced the item to the April 30, 2024, City Council meeting. (3-1-1; Noes: Doan; Absent: Torres)

## **3. Code Enforcement Annual Report.**

Rachel Roberts, Deputy Director, Planning, Building & Code Enforcement Department (PBCE); and Chris Burton, Director, PBCE, offered the presentation and responded to questions.

Public Comment: None provided.

Action: Upon motion by Councilmember Domingo Candelas, seconded by Councilmember Bien Doan, and carried unanimously, the Committee accepted the annual report on Code Enforcement Division's accomplishments for Fiscal Year 2022-2023. (4-0-1; Absent: Torres)

## OPEN FORUM

No public comment provided.

## ADJOURNMENT

Councilmember Dev Davis adjourned the Committee meeting at 3:19 p.m.

Minutes Recorded, Prepared and Respectfully Submitted by,



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Yasmin Johnson  
Deputy City Clerk, City of San José

Approved at Council on:

Attest By:

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Toni J. Taber, CMC  
City Clerk, City of San José