

Item 3.4

Extension of Proclamation of Local Emergency Related to COVID-19

Kip Harkness, Deputy City Manager, EOC Director

Lee Wilcox, Deputy City Manager, EOC Director

Raymond Riordan, Director, City Manager's Office of Emergency Management

March 2, 2021

Extension of Proclamation

Adopt a resolution finding the continued existence of a local emergency and extending the March 6, 2020 Director of Emergency Services' proclamation of a local emergency resulting from community spread of the coronavirus, also known as COVID-19, in the City of San José.

Item 3.5

COVID-19 Preliminary Operational Assessment Report

Kip Harkness, Deputy City Manager, EOC Director

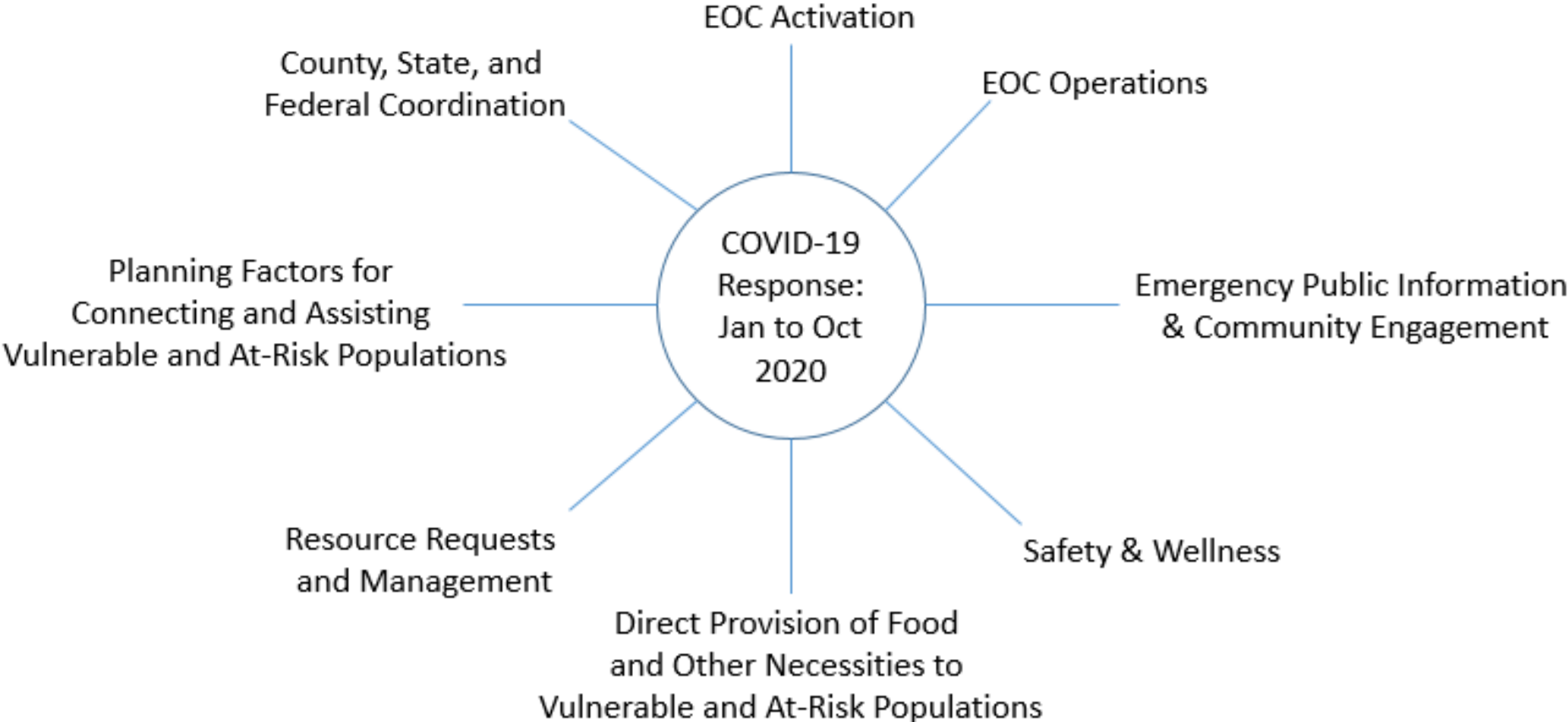
Lee Wilcox, Deputy City Manager, EOC Director

Raymond Riordan, Director, City Manager's Office of Emergency Management

Jason Ferguson, Constant Associates

March 2, 2021

What is the COVID-19 Preliminary Operational Assessment Report?



How was Report Developed?

<p>Project Planning Team: EOC Directors + OEM + Constant</p>	<p>17 Small Group Workshops: 146 attendees (EOC staff + community partners)</p>	<p>1-on-1 Interviews: Done with each Councilmember in late 2020</p>
<p>EOC Survey: Distributed to 130 EOC staff, 67 responses</p>	<p>2 Big Group Workshops: 53 EOC staff</p>	<p>2 Assessment Reviews: Draft report distributed to 47 EOC staff & 16 community partners</p>

What is Included?

COVID-19 Preliminary
Operational Assessment Report



19 Areas for Improvement
19 Strengths
89 Recommendations

COVID-19 Operational
Adjustment Plan



Recommendations
ranked based on
Weighted Shortest Job
First (WSJF)

White Papers



1. Food Insecurity
2. Sheltering and Housing Efforts
3. Vulnerable and At-Risk Populations
4. Race Equity
5. Finance and Recovery
6. Sustained Response
7. Staffing Considerations
8. Technology

What are the Recommendations?

Top 8 Long-Term Recommendations	Top 5 Short Term Recommendations
Permanent Access and Functional Needs (AFN) Coordinator	Training or “cheat sheets” to City staff on key skills
Continue Language Access Unit & permanent Language Access Coordinator	Staff training on resource request process
Sufficient personal protective equipment	Staff-leadership communication channels
Refine Food & Necessities community points of distribution	Ongoing messaging for unity of purpose
Complete San José Disaster Housing Plan	Ongoing communication and support to field staff
MOUs with community-based organizations	
Identify essential services & prioritize staff assignments	
Continue hotspot program post-COVID	

Next Steps?

- COVID-19 Preliminary Operational Assessment Report impact:
 1. City's COVID-19 Response
 2. Emergency Management
- Update plans and programs to reflect progress on recommendations
- Access and Functional Needs Sessions

Conclusion

- Questions
- Council Action
 - Accept the 2020 COVID-19 Preliminary Operational Assessment Report (OAR), Operational Adjustment Plan (OAP), and white papers.