



Memorandum

**TO: RULES AND OPEN GOVERNMENT
COMMITTEE**

FROM: Mayor Sam Liccardo

SUBJECT: REQUEST FOR TRAVEL

DATE: April 26, 2018

APPROVED:

DATE: 4/26/18

RECOMMENDATION

Authorize travel, accept travel payments to the City of San José, and designate Mayor's staff, Khanh Russo and Nicholas Almeida, as the City's representatives to attend the Cities of Service Engaged Cities Award Summit from May 15-18, 2018 in New York.

Authorization for: Khanh Russo, Director, Office of Strategic Partnerships
Nicholas Almeida, Chief Service Officer, Office of Strategic Partnerships

Location: New York, NY

Meeting Dates: May 15-18, 2018

Source of Funds: Cities of Service, Mayor's Office Budget

Purpose: Khanh Russo and Nicholas Almeida will attend and present at the Cities of Service Engaged Cities Award Summit. The City of San Jose was selected as one of 10 finalists in the Cities of Service inaugural Engaged Cities Award for its Unleash Your Geek approach to civic engagement. The Award recognizes cities working creatively to tap the wisdom, talent, and energy of community members to solve public problems. The City of San Jose was selected from over 100 applicants from cities in the Americas and Europe. The grand prize for the winning city is \$100,000.

All costs for May 16-18th are covered by Cities of Service. Due to the timing of programming and travel to the East Coast, staff will be arriving on May 15th. Hotel costs for this day will be covered by the Mayor's Office budget.