



# Memorandum

**TO:** RULES AND OPEN GOVERNMENT COMMITTEE      **FROM:** Rosario Neaves

**SUBJECT:** JULY – DECEMBER 2018  
OPEN GOVERNMENT REPORT

**DATE:** February 7, 2019

Approved

*D. D. SyL*

Date

*2/8/19*

## RECOMMENDATION

Accept the semi-annual Open Government Report on posting of public calendars, public record request data, and data regarding posting of agendas and minutes of the City Council and decision-making bodies.

## BACKGROUND

On August 21, 2007, the City Council approved a Rules and Open Government Committee recommendation requiring the Mayor and Council, Chiefs of Staff of the Mayor and Council offices, and certain Council Appointees to maintain calendars. Calendar entries are required to include, at minimum, all City-related appointments, including regular and special City Council meetings, public events or speaking engagements, meetings with developers, meetings with consultants, meetings with lobbyists, regional meetings and meetings of subcommittees or task forces. For each City-related appointment, the name(s), title(s), affiliated organization(s) and a general statement of the issues to be discussed should be included in the calendar entry. The calendar posting requirements were reaffirmed by the City Council on August 26, 2014, when the Consolidated Open Government and Ethics Provisions were approved.

The Administration prepares a compliance review twice a year covering the January-June and July-December periods and reports the results to the Rules and Open Government Committee within a month following the close of the reporting period. On August 22, 2017, the City Council approved a recommendation from the City Auditor, which was included in the 2017 Audit of Open Government, to add additional information about the status of open government, including public records requests and data regarding posting of agendas and minutes of the City Council and decision-making bodies in this semi-annual report.

## ANALYSIS

### Calendar Posting Compliance

The most recent calendar compliance review (Appendix A) was completed on January 3, 2019, for the period of July 1, 2018 through December 31, 2018. The review shows an average of 87.40% compliance, compared to 94% in the last review (January 2018 to June 2018). The asterisk on the compliance check log indicates weeks where the information posted on the calendar was insufficient to determine compliance on the content of the calendar entries. Issues noted include:

- Postings appeared to only include standing meetings. Entries were replicated each week with little to no variation in the postings.
- Postings did not contain enough information to determine if the meeting met the criteria where the minimum details were required.
- Postings were not published on time.

### Public Record Requests

For the period of July 1, 2018 through December 31, 2018, the City completed an estimated 1,645 Public Records Act requests (Appendix B), compared to 2,746 Public Records Act requests in the last review (January 2018 to June 2018). All Department Coordinators are required to track their Public Records Act requests. There continues to be an increase in the number of requests for “all communications” including emails, data on personal devices, and social media postings. During this period, one appeal was made to the Open Government Manager. The request of an appeal was held at the September 12, 2018, Rules and Open Government meeting for Ms. Katherine Ellis.

### Posting of Agendas and Minutes

For the period of July 1, 2018 through December 31, 2018, the breakdown (Appendix C) of the posting of agendas for the City Council, Council Committee, and decision-making bodies with the following average of compliance in meeting Sunshine Ordinance and Brown Act regulations:

- City Council: 100%
- Council Committee: 100%
- Decision-Making Bodies: 100%

Synopsis and minutes completion rates showed below are for the period of July 1, 2018 through December 31, 2018. The following is the average of compliance in meeting Sunshine Ordinance regulations through the Matrix of Public Meeting Requirements:

- City Council Synopsis: 89% completed
- City Council Minutes: 0% completed
- Council Committee Minutes: 0% completed
- Decision-Making Bodies Minutes: 64% completed

RULES AND OPEN GOVERNMENT COMMITTEE

February 7, 2019

**Subject: July – December 2018 Open Government Report**

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Decision-Making Bodies includes the Appeals Hearing Board, Board of Fair Campaign and Political Practices, Civil Service Commission, Deferred Compensation Advisory Committee, Planning Commission, Federated City Employees' Retirement Plan Board of Administration, Police and Fire Retirement Plan Board of Administration, and the Voluntary Employees Beneficiary Association Advisory Committee. The Salary Setting Commission did not meet during this time.

**COORDINATION**

This memorandum has been coordinated with the City Attorney's Office and the City Clerk's Office.

/s/

ROSARIO NEAVES  
Director of Communications  
City Manager's Office

For questions, please contact Anh Tran, Open Government Manager, at [anh.tran@sanjoseca.gov](mailto:anh.tran@sanjoseca.gov).

**ATTACHMENTS**

Appendix A: Calendar Posting Compliance

Appendix B: Public Record Requests Completed from July 1, 2018 through December 31, 2018

Appendix C: Posting of Agendas and Minutes

## Appendix A: Calendar Posting Compliance

\* The asterisk on the compliance check log indicates weeks where the information posted on the calendar was insufficient to determine compliance.

Date	Official	Compliant	Notes
	<b>Mayor</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		Yes	
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		Yes	
11/20/2018		Yes	
11/27/2018		Yes	
12/4/2018		Yes	
12/11/2018		Yes	
12/18/2018		Yes	
1/3/2019		Yes	
			<b>100%</b>

Date	Official	Compliant	Notes
	<b>Mayor Chief of Staff</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		Yes	
10/23/2018		Yes	

10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		Yes	
11/20/2018		Yes	
11/27/2018		Yes	
12/4/2018		Yes	
12/11/2018		Yes	
12/18/2018		Yes	
1/3/2019		Yes	
			100%

Date	Official	Compliant	Notes
	<b>Vice Mayor - D5</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		Yes	
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		No	Updated by 11/16/18
11/20/2018		Yes	
11/27/2018		No	Updated by 11/27/18
12/4/2018		Yes	
12/11/2018		No	Updated by 12/11/18
12/18/2018		No	Updated by 12/19/18
1/3/2019		No	Updated by 1/4/19
			75%

Date	Official	Compliant	Notes
	<b>D5 Chief of Staff</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		Yes	
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		No	Updated by 11/16/18
11/20/2018		Yes	
11/27/2018		No	Updated by 11/27/18
12/4/2018		Yes	
12/11/2018		No	Updated by 12/11/18
12/18/2018		No	Updated by 12/19/18
1/3/2019		No	Updated by 1/4/19
			<b>75%</b>

Date	Official	Compliant	Notes
	<b>D1 Councilmember</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		No	Updated by 10/10/18
10/16/2018		No	Updated by 10/16/18
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		Yes	
11/20/2018		Yes	

11/27/2018		Yes	
12/4/2018		Yes	
12/11/2018		Yes	
12/18/2018		Yes	
1/3/2019		Yes	
			90%

Date	Official	Compliant	Notes
	<b>D1 Chief of Staff</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		No	Updated 9/25/18
9/25/2018		Yes	New COS
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		Yes	
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		Yes	
11/20/2018		No	Updated 11/20/18
11/27/2018		Yes	
12/4/2018		Yes	
12/11/2018		No	Updated 12/13/18
12/18/2018		Yes	
1/3/2019		Yes	
			85%

Date	Official	Compliant	Notes
	<b>D2 Councilmember</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	

10/16/2018		Yes	
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		Yes	
11/20/2018		Yes	
11/27/2018		Yes	
12/4/2018		Yes	
12/11/2018		No	Updated by 12/13/18
12/18/2018		Yes	
1/3/2019		Yes	
			95%

Date	Official	Compliant	Notes
	<b>D2 Chief of Staff</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		No	Updated by 9/7/2018
9/11/2018		No	Updated by 9/11/18
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		Yes	
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		Yes	
11/20/2018		Yes	
11/27/2018		No	Updated by 11/27/18
12/4/2018		Yes	
12/11/2018		No	Updated by 12/11/18
12/18/2018		Yes	
1/3/2019		Yes	
			80%

Date	Official	Compliant	Notes
	<b>D3 Councilmember</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		Yes	
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		Yes	
11/20/2018		Yes	
11/27/2018		Yes	
12/4/2018		Yes	
12/11/2018		Yes	
12/18/2018		Yes	
1/3/2019		No	Updated by 1/7/19
			<b>95%</b>

Date	Official	Compliant	Notes
	<b>D3 Chief of Staff</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		No	Updated by 10/16/18
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		Yes	
11/20/2018		Yes	

11/27/2018		Yes	
12/4/2018		Yes	
12/11/2018		Yes	
12/18/2018		Yes	
1/3/2019		No	Updated by 1/7/19
			<b>90%</b>

Date	Official	Compliant	Notes
	<b>D4 Councilmember</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		No	Updated by 10/16/18
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		Yes	
11/20/2018		Yes	
11/27/2018		Yes	
12/4/2018		Yes	
12/11/2018		No	Updated by 12/11/18
12/18/2018		Yes	
1/3/2019		Yes	
			<b>90%</b>

Date	Official	Compliant	Notes
	<b>D4 Chief of Staff</b>		
8/7/2018		N/A	
8/14/2018		N/A	
8/21/2018		N/A	
8/28/2018		N/A	
9/4/2018		N/A	
9/11/2018		N/A	
9/25/2018		N/A	
10/2/2018		N/A	

10/10/2018		N/A	
10/16/2018		N/A	
10/23/2018		N/A	
10/30/2018		N/A	
11/6/2018		N/A	
11/14/2018		N/A	
11/20/2018		N/A	
11/27/2018		N/A	
12/4/2018		N/A	
12/11/2018		N/A	
12/18/2018		N/A	
1/3/2019		N/A	
			100%

Date	Official	Compliant	Notes
	<b>D6 Councilmember</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		Yes	
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		Yes	
11/20/2018		Yes	
11/27/2018		Yes	
12/4/2018		No	Updated by 12/5/18
12/11/2018		Yes	
12/18/2018		Yes	
1/3/2019		Yes	
			95%

Date	Official	Compliant	Notes
	<b>D6 Chief of Staff</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		Yes	
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		No	Updated by 11/6/18
11/14/2018		Yes	
11/20/2018		Yes	
11/27/2018		Yes	
12/4/2018		Yes	
12/11/2018		Yes	
12/18/2018		Yes	
1/3/2019		Yes	
			<b>95%</b>

Date	Official	Compliant	Notes
	<b>D7 Councilmember</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		Yes	
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		Yes	
11/20/2018		Yes	

11/27/2018		Yes	
12/4/2018		Yes	
12/11/2018		Yes	
12/18/2018		Yes	
1/3/2019		Yes	
			100%

Date	Official	Compliant	Notes
	<b>D7 Chief of Staff</b>		
8/7/2018		No	Updated by 9/7/2018
8/14/2018		No	Updated by 9/7/2018
8/21/2018		No	Updated by 9/7/2018
8/28/2018		No	Updated by 9/7/2018
9/4/2018		No	Updated by 9/7/2018
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		Yes	
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		No	Updated by 11/9/2018
11/14/2018		No	Updated by 11/16/18
11/20/2018		Yes	
11/27/2018		Yes	
12/4/2018		Yes*	
12/11/2018		Yes*	
12/18/2018		Yes	
1/3/2019		Yes	
			65%

Date	Official	Compliant	Notes
	<b>D8 Councilmember</b>		
8/7/2018		Yes*	Updated by 9/13/18
8/14/2018		Yes*	Updated by 9/13/18
8/21/2018		Yes*	Updated by 9/13/18
8/28/2018		Yes*	Updated by 9/13/18
9/5/2018		Yes*	Updated by 9/13/18
9/11/2018		Yes*	Updated by 9/13/18
9/25/2018		Yes	
10/2/2018		Yes	

10/10/2018		No	Updated by 10/16/18
10/16/2018		No	Updated by 10/16/18
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		No	Updated by 11/13/18
11/14/2018		Yes	
11/20/2018		Yes	
11/27/2018		Yes	
12/4/2018		No	Updated by 12/04/18
12/11/2018		No	Updated by 12/12/18
12/18/2018		Yes	
1/3/2019		Yes	
			75%

Date	Official	Compliant	Notes
	<b>D8 Chief of Staff</b>		
8/7/2018		No	Updated by 9/13/18
8/14/2018		No	Updated by 9/13/18
8/21/2018		No	Updated by 9/13/18
8/28/2018		No	Updated by 9/13/18
9/5/2018		No	Updated by 9/13/18
9/11/2018		Yes*	Updated by 9/13/18
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		No	Updated by 10/16/18
10/16/2018		No	Updated by 10/16/18
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		No	Updated by 11/16/18
11/14/2018		No	Updated by 11/16/18
11/20/2018		No	Updated by 12/11/18
11/27/2018		No	Updated by 12/11/18
12/4/2018		No	Updated by 12/11/18
12/11/2018		No	Updated by 12/11/18
12/18/2018		No	Updated by 1/17/19
1/3/2019		No	Updated by 1/17/19
			25%

Date	Official	Compliant	Notes
	<b>D9 Councilmember</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		Yes	
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		Yes	
11/20/2018		Yes	
11/27/2018		Yes	
12/4/2018		Yes	
12/11/2018		No	Updated by 12/12/18
12/18/2018		Yes	
1/3/2019		Yes	
			<b>95%</b>

Date	Official	Compliant	Notes
	<b>D9 Chief of Staff</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	New COS
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		Yes	
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		No	Updated by 11/08/18
11/14/2018		Yes	
11/20/2018		Yes	
11/27/2018		No	Updated by 11/28/18
12/4/2018		Yes	

12/11/2018		No	Updated by 12/20/18
12/18/2018		No	Updated by 12/20/18
1/3/2019		Yes	
			<b>80%</b>

Date	Official	Compliant	Notes
	<b>D10 Councilmember</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		Yes	
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		Yes	
11/20/2018		Yes	
11/27/2018		Yes	
12/4/2018		Yes	
12/11/2018		Yes	
12/18/2018		Yes	
1/3/2019		Yes	
			<b>100%</b>

Date	Official	Compliant	Notes
	<b>D10 Chief of Staff</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		Yes	
10/23/2018		Yes	

10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		Yes	
11/20/2018		Yes	
11/27/2018		Yes	
12/4/2018		Yes	
12/11/2018		Yes	
12/18/2018		No	Updated by 12/19/18
1/3/2019		Yes	
			<b>95%</b>

Date	Official	Compliant	Notes
	<b>City Manager</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		Yes	
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		Yes	
11/20/2018		Yes	
11/27/2018		Yes	
12/4/2018		Yes	
12/11/2018		Yes	
12/18/2018		Yes	
1/3/2019		Yes	
			<b>100%</b>

Date	Official	Compliant	Notes
	<b>City Attorney</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	

9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		Yes	
10/16/2018		Yes	
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		Yes	
11/14/2018		Yes	
11/20/2018		Yes	
11/27/2018		Yes	
12/4/2018		Yes	
12/11/2018		Yes	
12/18/2018		Yes	
1/3/2019		Yes	
			100%

Date	Official	Compliant	Notes
	<b>City Clerk</b>		
8/7/2018		Yes	
8/14/2018		Yes	
8/21/2018		Yes	
8/28/2018		Yes	
9/5/2018		Yes	
9/11/2018		Yes	
9/25/2018		Yes	
10/2/2018		Yes	
10/10/2018		No	Updated by 10/10/18
10/16/2018		No	Updated by 10/17/18
10/23/2018		Yes	
10/30/2018		Yes	
11/6/2018		No	Updated by 11/6/18
11/14/2018		Yes	
11/20/2018		Yes*	
11/27/2018		Yes*	
12/4/2018		Yes	
12/11/2018		Yes	
12/18/2018		Yes	
1/3/2019		Yes	
			85%

**Appendix B: Public Record Requests Completed from July 2018 through December 2018**

<b>Department</b>	<b>Number of Public Records Requests Completed</b>
City Auditor	0
City Attorney	12
City Clerk	191
City Manager	230
City Manager - Budget	2
City Manager – Office of Innovation	6
City Manager – Office of Employee Relations	2
Economic Development	14
Independent Police Auditor	3
Airport	45
Environmental Services	45
Finance	22
Fire – Administration	185
Fire – Fire Prevention	318
Housing	27
Human Resources	10
Information Technology	3
Library	10
Parks, Recreation, and Neighborhood Services	10
Planning, Building, and Code Enforcement	66 (Planning), 99 (Code), 84 (Building)
Police – Administration	52
Police – Body Worn Camera Unit	10
Police – Operations Support Services	68
Public Works	12
Retirement	4
Transportation	77
Mayor’s Office	7
Council District 1	5
Council District 2	6
Council District 3	4
Council District 4	1
Council District 5	1
Council District 6	0
Council District 7	8
Council District 8	0
Council District 9	0
Council District 10	6
<b>Total</b>	<b>1,645</b>

**Appendix C: Posting of Agendas and Minutes**

**City Council**

<b>Meeting Date</b>	<b>Agenda Posted On Time</b>	<b>Synopsis Posted within 3 Days</b>	<b>Minutes Posted</b>
August 7, 2018	Yes	Yes	No
August 10, 2018 Adjourned Regular City Council Meeting, Special City Council Meeting	Yes	No	No
August 14, 2018	Yes	Yes	No
August 21, 2018	Yes	Yes	No
August 28, 2018	Yes	Yes	No
September 11, 2018	Yes	Yes	No
September 18, 2018	Yes	No	No
September 25, 2018	Yes	Yes	No
October 2, 2018	Yes	Yes	No
October 16, 2018	Yes	Yes	No
October 23, 2018 Joint Meeting with Santa Clara County Board of Supervisors	Yes	N/A	No
October 30, 2018	Yes	Yes	No
November 6, 2018	Yes	Yes	No
November 27, 2018	Yes	Yes	No
December 4, 2018	Yes	Yes	No
December 10, 2018 Study Session	Yes	N/A	No
December 11, 2018	Yes	Yes	No
December 12, 2018 Joint Meeting with Santa Clara Valley Water District	Yes	N/A	No
December 18, 2018	Yes	Yes	No

**AD-HOC Committee for Development Services**

<b>Meeting Type</b>	<b>Agenda Posted On Time</b>	<b>Minutes Posted</b>
September 27, 2018	Yes	No
November 22, 2018	Cancelled Meeting	Cancelled Meeting

**Community and Economic Development Committee**

<b>Meeting Type</b>	<b>Agenda Posted On Time</b>	<b>Minutes Posted</b>
August 27, 2018	Yes	No
September 24, 2018	Yes	No
October 22, 2018	Yes	No
November 26, 2018	Yes	No

**Joint Meeting for the Rules and Open Government and Committee of the Whole**

<b>Meeting Type</b>	<b>Agenda Posted On Time</b>	<b>Minutes Posted</b>
August 1, 2018	Yes	No
August 8, 2018	Yes	No
August 15, 2018	Yes	No
August 22, 2018	Yes	No
August 29, 2018	Yes	No
September 5, 2018	Yes	No
September 12, 2018	Yes	No
September 19, 2018	Yes	No
September 29, 2018	Cancelled Meeting	Cancelled Meeting
October 3, 2018	Yes	No
October 10, 2018	Yes	No
October 17, 2018	Yes	No
October 24, 2018	Yes	No
October 31, 2018	Yes	No
November 14, 2018	Yes	No
November 28, 2018	Yes	No
December 5, 2018	Yes	No
December 12, 2018	Yes	No

**Neighborhood Services and Education Committee**

<b>Meeting Type</b>	<b>Agenda Posted On Time</b>	<b>Minutes Posted</b>
September 13, 2018	Yes	No
October 11, 2018	Yes	No
November 8, 2018	Yes	No
December 13, 2018	Yes	No

**Public Safety, Finance, and Strategic Support Committee**

<b>Meeting Type</b>	<b>Agenda Posted On Time</b>	<b>Minutes Posted</b>
August 16, 2018	Yes	No
September 20, 2018	Yes	No
October 18, 2018	Yes	No
November 15, 2018	Yes	No
December 13, 2018	Yes	No

**Smart Cities and Service Improvements Committee**

<b>Meeting Type</b>	<b>Agenda Posted On Time</b>	<b>Minutes Posted</b>
September 6, 2018	Yes	No
October 4, 2018	Yes	No
November 1, 2018	Yes	No
December 6, 2018	Yes	No

**Transportation and Environment Committee**

<b>Meeting Type</b>	<b>Agenda Posted On Time</b>	<b>Minutes Posted</b>
August 13, 2018	Yes	No
September 10, 2018	Yes	No
October 1, 2018	Yes	No
November 5, 2018	Yes	No
December 3, 2018	Yes	No

**Appeals Hearing Board**

<b>Meeting Type</b>	<b>Agenda Posted On Time</b>	<b>Minutes Posted</b>
July 12, 2018	Cancelled Meeting	Cancelled Meeting
July 26, 2018	Yes	No
August 9, 2018	Cancelled Meeting	Cancelled Meeting
August 23, 2018	Cancelled Meeting	Cancelled Meeting
September 13, 2018	Cancelled Meeting	Cancelled Meeting
September 27, 2018	Cancelled Meeting	Cancelled Meeting
October 11, 2018	Yes	Yes
October 25, 2018	Cancelled Meeting	Cancelled Meeting
November 8, 2018	Yes	No
December 13, 2018	Yes	No

**Board of Fair Campaign and Political Practices**

<b>Meeting Type</b>	<b>Agenda Posted On Time</b>	<b>Minutes Posted</b>
July 11, 2018	Cancelled Meeting	Cancelled Meeting
July 16, 2018	Yes	No
August 8, 2018	Yes	No
September 12, 2018	Yes	No
October 10, 2018	Yes	No
November 14, 2018	Cancelled Meeting	Cancelled Meeting
November 28, 2018	Yes	No
December 12, 2018	Yes	No

**Civil Service Commission**

<b>Meeting Type</b>	<b>Agenda Posted On Time</b>	<b>Minutes Posted</b>
July 5, 2018	Cancelled Meeting	Cancelled Meeting
August 2, 2018	Yes	No
September 6, 2018	Yes	No
October 4, 2018	Cancelled Meeting	Cancelled Meeting
November 1, 2018	Yes	No
December 6, 2018	Yes	No

**Deferred Compensation Advisory Committee**

<b>Meeting Type</b>	<b>Agenda Posted On Time</b>	<b>Minutes Posted</b>
September 17, 2018	Yes	Yes
December 10, 2018	Yes	Yes

**Planning Commission**

<b>Meeting Type</b>	<b>Agenda Posted On Time</b>	<b>Minutes Posted</b>
July 11, 2018	Yes	Yes
July 25, 2018	Yes	No
August 8, 2018	Cancelled Meeting	Cancelled Meeting
August 22, 2018	Yes	No
September 12, 2018	Yes	Yes
September 26, 2018	Yes	Yes
October 10, 2018 Annual Retreat	Yes	N/A
October 12, 2018	Cancelled Meeting	Cancelled Meeting
October 24, 2018	Yes	Yes
November 7, 2018 Study Session	Yes	Yes
November 14, 2018	Yes	Yes
November 28, 2018	Yes	Yes
December 5, 2018	Yes	Yes
December 12, 2018 Study Session	Yes	Yes
December 12, 2018	Cancelled Meeting	Cancelled Meeting

**Federated City Employees' Retirement Plan Board of Administration**

<b>Meeting Type</b>	<b>Agenda Posted On Time</b>	<b>Minutes Posted</b>
August 16, 2018 Monthly Meeting	Yes	Yes
September 20, 2018 Monthly Meeting	Yes	Yes
October 18, 2018 Monthly Meeting	Yes	Yes
November 15, 2018 Monthly Meeting & General Meeting	Yes	Yes
December 20, 2018 Monthly Meeting	Yes	Yes
August 28, 2018 Investment Committee	Yes	Yes
September 25, 2018 Investment Committee	Yes	Yes
November 27, 2018 Investment Committee	Yes	Yes
December 18, 2018 Investment Committee	Yes	Yes
August 16, 2018 Joint Audit Committee	Yes	Yes
October 18, 2018 Joint Audit Committee	Yes	Yes
September 20, 2018 Joint Governance Committee	Yes	Yes
November 26, 2018 Joint Governance Committee	Yes	Yes

**Police and Fire Retirement Plan Board of Administration**

<b>Meeting Type</b>	<b>Agenda Posted On Time</b>	<b>Minutes Posted</b>
August 2, 2018 Monthly Meeting	Yes	Yes
September 6, 2018 Monthly Meeting	Yes	Yes
October 4, 2018 Monthly Meeting	Yes	Yes
November 1, 2018 Monthly Meeting	Yes	Yes
December 6, 2018 Monthly Meeting	Yes	Yes
August 28, 2018 Investment Committee	Yes	Yes
September 25, 2018 Investment Committee	Yes	Yes
November 27, 2018 Investment Committee	Yes	Yes
December 18, 2018 Investment Committee	Yes	Yes
August 16, 2018 Joint Audit Committee	Yes	Yes
October 18, 2018 Joint Audit Committee	Yes	Yes
September 20, 2018 Joint Governance Committee	Yes	Yes
November 26, 2018 Joint Governance Committee	Yes	Yes
August 6, 2018 Disability Committee	Yes	Yes
September 10, 2018 Disability Committee	Cancelled Meeting	Cancelled Meeting
October 9, 2018 Disability Committee	Yes	Yes

<b>Meeting Type</b>	<b>Agenda Posted On Time</b>	<b>Minutes Posted</b>
December 10, 2018 Disability Committee	Yes	Yes

**Voluntary Employees Beneficiary Association Advisory Committee**

<b>Meeting Type</b>	<b>Agenda Posted On Time</b>	<b>Minutes Posted</b>
October 15, 2018	Yes	Yes
December 10, 2018	Yes	Yes