



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: November 19, 2024

SUBJECT: Retroactive Approval and Approval of Multiple Special Events Sponsored by Council District 8 as City Council Sponsored Special Events to Expend City Funds and Accept Donations of Materials and Services for the Events

Recommendation

As recommended by the Rules and Open Government Committee on November 6, 2024:

- (a) Retroactively approve the Clarice Drive Beautification scheduled on July 13, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (b) Retroactively approve the District 8 CERT M&G scheduled on July 18, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (c) Retroactively approve the San Rivas Road Neighborhood Ice Cream Social scheduled on July 21, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (d) Retroactively approve the Dumpster Day at Millbrook Elementary scheduled on July 27, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (e) Retroactively approve the Boulevard Bombs Back to School Drive scheduled on August 3, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (f) Retroactively approve the Evergreen Little League Movie Night scheduled on August 15, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (g) Retroactively approve the John J Montgomery SJFD Backpack Drive scheduled on August 16, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (h) Retroactively approve the KR Smith Back to School BBQ scheduled on August 16, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (i) Retroactively approve the Sharky's Coffee Back to School Drive scheduled on August 17, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (j) Retroactively approve the Dumpster Day at Evergreen Estates scheduled on August 24, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (k) Retroactively approve the SV Pride Parade scheduled on August 25, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (l) Retroactively approve the La Raza Invocation scheduled on September 10, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (m) Retroactively approve the Creekside Neighborhood Association Bridge Painting scheduled on September 14, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.

- (n) Retroactively approve the Music in the Villages scheduled on September 20, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (o) Retroactively approve the Dumpster Day at The Ranch/The Meadowlands scheduled on September 21, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (p) Retroactively approve the Binational Health Week Kickoff scheduled on October 5, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (q) Retroactively approve the Meadowfair NA Litter Pickup scheduled on October 5, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (r) Retroactively approve the Dumpster Day at Brigadoon Park scheduled on October 12, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (s) Retroactively approve the Tom Matsumoto Elementary School Trunk or Treat scheduled on October 24, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (t) Retroactively approve the Holly Oak Harvest Festival on October 24, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (u) Retroactively approve the Evergreen Elementary Fall Festival on October 25, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (v) Retroactively approve the Pack 264 Trunk or Treat on October 25, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (w) Retroactively approve the Family Fall Festival on October 26, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (x) Retroactively approve the Bon Bon Halloween Party on October 26, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (y) Retroactively approve the Blessed Side Trunk or Treat on October 26, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (z) Retroactively approve the Fire Station 31 Trick or Treating on October 31, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (aa) Retroactively approve the Diwali Celebration at Evergreen Community Center on November 1, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (ab) Retroactively approve the Dia de los Muertos Celebration on November 1, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (ac) Retroactively approve the Coat Drive on November 15, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (ad) Approve the Holiday in the Square at Evergreen Village Square on December 13, 2024 as a City Council sponsored Special Event and approve the expenditure of funds.
- (ae) Approve and accept donations from various individuals, businesses, or community groups to support the events.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Candelas)

[Rules Committee referral 11/6/2024- Item B.6]



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Domingo
Candelas, District 8

SUBJECT: SEE BELOW

DATE: 10/31/2024

APPROVED:

SUBJECT: RETROACTIVE APPROVAL AND APPROVAL OF VARIOUS DISTRICT 8 EVENTS AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS

RECOMMENDATION

1. Retroactive approval and approval of various District 8 Events as City Council sponsored Special Events and approve the expenditure of funds. These events are as follows:
 - Clarice Drive Beautification – July 13, 2024
 - District 8 CERT M&G – July 18, 2024
 - San Rivas Rd. Neighborhood Ice Cream Social – July 21, 2024
 - Dumpster Day @ Millbrook Elementary – July 27, 2024
 - Boulevard Bombs Back to School Drive – August 3, 2024
 - Evergreen Little League Movie Night – August 15, 2024
 - John J Montgomery SJFD Backpack Drive – August 16, 2024
 - KR Smith Back to School BBQ – August 16, 2024
 - Sharky's Coffee Back to School Drive – August 17, 2024
 - Dumpster Day @ Evergreen Estates – August 24, 2024
 - SV Pride Parade – August 25, 2024
 - La Raza Invocation – September 10, 2024
 - Creekside Neighborhood Association Bridge Painting – September 14, 2024
 - Music in the Villages – September 20, 2024
 - Dumpster Day @ The Ranch/The Meadowlands– September 21, 2024
 - Binational Health Week Kickoff – October 5, 2024
 - Meadowfair NA Litter Pickup – October 5, 2024
 - Dumpster Day @ Brigadoon Park – October 12, 2024
 - Tom Matsumoto Elementary School Trunk or Treat – October 24, 2024
 - Holly Oak Harvest Festival – October 24, 2024

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- Evergreen Elementary Fall Festival – October 25, 2024
 - Pack 264 Trunk or Treat – October 25, 2024
 - Family Fall Festival – October 26, 2024
 - Bon Bon Halloween Party – October 26, 2024
 - Blessed Side Trunk or Treat – October 26, 2024
 - Fire Station 31 Trick or Treating – October 31, 2024
 - Diwali Celebration @Evergreen Community Center– November 1, 2024
 - Dia de los Muertos Celebration – November 1, 2024
 - Coat Drive – November 15, 2024
 - Holiday in the Square @ Evergreen Village Square – December 13, 2024
2. Approve and accept donations from various individuals, businesses, or community groups to support the events.
 3. Place the item on the November 19, 2024, City Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The purchase of event supplies and food for the outlined District 8 events were for the community who attended to:

- 1) Learn about city services and resources available and/or
- 2) Connect with city staff to discuss concerns and priorities, and/or
- 3) Promote engagement between residents and city government and/or
- 4) Strengthen community ties and foster a sense of unity and/or
- 5) Celebrate the diversity within the community.

ANALYSIS

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Domingo Candelas will report any cash or in-kind donations received for the events on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 8, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the November 6, 2024, Rules Committee Agenda and the November 19th, 2024, City Council Agenda.

CEQA

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- x Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.