

**DRAFT MINUTES OF THE
JOINT MEETING OF THE RULES AND OPEN GOVERNMENT COMMITTEE AND
COMMITTEE OF THE WHOLE**

SAN JOSÉ, CALIFORNIA

WEDNESDAY, DECEMBER 10, 2025

The Committee meeting was held in the Council Chambers and convened at 2:00 p.m.

Present: Councilmembers - Cohen, Kamei, Foley, Doan, Candelas (*arrived after roll call*).

Absent: Councilmembers - None.

Staff: Lee Wilcox, Assistant City Manager, City Manager's Office; Kevin Fisher, Assistant City Attorney, City Attorney's Office; Joy Rodriguez, Assistant City Clerk, City Clerk's Office; Rachelle Blattman, Senior Executive Analyst, City Manager's Office; and Daniel Aguilar, Deputy City Clerk, City Clerk's Office.

A. City Council (City Clerk)

1. Review December 16, 2025 Final Agenda

- a) Add New Items to Final Agenda
- b) Assign "Time Certain" to Agenda Items (if needed)
- c) Review of Notice of Waiver Requirements for Agenda Items or Documents (if needed)

Public Comment: None provided.

Action: Upon motion by Councilmember Bien Doan, seconded by Vice Mayor Pam Foley, and carried unanimously, the Committee approved the final agenda for the City Council meeting on December 16, 2025, including the add sheet. (4-0-1; Absent: Candelas)

2. Review December 23, 2025 Draft Agenda – Meeting cancelled.

B. Consent Calendar

Public Comment: None provided.

Action: Upon motion by Councilmember Bien Doan, seconded by Vice Mayor Pam Foley, and carried unanimously, the Consent Calendar was approved *as a whole*, with the following actions taken as indicated. (5-0-0)

1. The Public Record for November 20, 2025 - December 4, 2025. (City Clerk)

Receive and file the Public Record for November 20, 2025 - December 4, 2025.

Action: The Public Record for November 20, 2025 - December 4, 2025 was received and filed. (5-0-0)

2. Community and Economic Development Committee Work Plan. (Mayor and Foley)

Approve the Community and Economic Development Committee Work Plan for the period of January through June 2026 and set its meeting schedule on February 23, April 27, and June 15 at 1:30 p.m. in the City Council Chambers.

Action: The Community and Economic Development Committee Work Plan for the period of January through June 2026, was approved. (5-0-0)

3. Public Safety, Finance and Strategic Support Committee Work Plan. (Mayor and Doan)

Approve the Public Safety, Finance and Strategic Support Committee Work Plan for the period of January through June 2026 and set its meeting schedule on February 19, April 16, and June 18 at 1:30 p.m. in the City Council Chambers.

Action: The Public Safety, Finance and Strategic Support Committee Work Plan for the period of January through June 2026, was approved. (5-0-0)

4. Transportation and Environment Committee Work Plan. (Mayor and Cohen)

Approve the Transportation and Environment Committee Work Plan for the period of January through June 2026 and set its meeting schedule on February 9, April 13, and June 8 at 1:30 p.m. in the City Council Chambers.

Action: The Transportation and Environment Committee Work Plan for the period of January through June 2026, was approved. (5-0-0)

5. Monthly Report of Activities for November 2025. (City Auditor)

Approve the Auditor's Office Monthly Report of Activities for the month of November 2025.

Action: The Auditor's Office Monthly Report of Activities for the month of November 2025 was approved. (5-0-0)

6. External Quality Control Review of the Office of the City Auditor for the Period July 1, 2023 to June 30, 2025. (City Auditor)

Accept the independent auditor's report, External Quality Control Review of the Office of the City Auditor, San Jose, CA for the Period July 1, 2023 to June 30, 2025, which representatives of the Association of Local Government Auditors (ALGA) prepared on November 6, 2025.

Action: The independent auditor's report, External Quality Control Review of the Office of the City Auditor, San Jose, CA for the Period July 1, 2023 to June 30, 2025, was accepted. (5-0-0)

7. Approval of Muwekma Ohlone Tribe Flag Raising Sponsored by Council District 5 as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event. (Ortiz)

1. Approve the Muwekma Ohlone Tribe Flag Raising Event scheduled on December 16, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the December 16, 2025 City Council Agenda for action.

Action: The Muwekma Ohlone Tribe flag raising event sponsored by Council District 5 was approved for placement on the December 16, 2025 City Council agenda for action. (5-0-0)

8. Retroactive Approval of the Holiday Tree Giveaway Event Sponsored by Council District 3 as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event. (Tordillos)

1. Retroactively approve the District 3 Holiday Tree Giveaway Event on December 7, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the December 16, 2025 City Council Agenda for action.

Action: The Holiday Tree Giveaway event sponsored by Council District 3 was retroactively approved for placement on the December 16, 2025 City Council agenda for action. (5-0-0)

9. Retroactive Approval of the Firefighter Community Safety Outreach Event Sponsored by Council District 10 as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event. (Casey)

1. Retroactively approve the Firefighter Community Safety Outreach Event scheduled on November 17, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the December 16, 2025 City Council Agenda for action.

Action: The Firefighter Community Safety Outreach event sponsored by Council District 10 was retroactively approved for placement on the December 16, 2025 City Council agenda for action. (5-0-0)

10. Retroactive Approval of Free Use of the Janet Gray Hayes Rotunda on Thursday, December 4, 2025, for the Grateful Dead Celebration Sponsored by Council District 9 as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event. (Foley)

1. Adopt a resolution authorizing “Free Use” for the private, invite-only Grateful Dead Celebration held at the Janet Gray Hayes Rotunda on December 4, 2025.
2. Retroactively approve the Grateful Dead Celebration as a City Council Sponsored Special Event and approve the expenditure of funds.

3. Approve and accept donations from various individuals, businesses or community groups to support the event.
4. Place the item on the January 13, 2026 City Council Agenda for action.

Action: Free Use of the Janet Gray Hayes Rotunda on Thursday, December 4, 2025, for the Grateful Dead Celebration sponsored by Council District 9 was retroactively approved for placement on the January 13, 2026 City Council agenda for action. (5-0-0)

11. Retroactive Approval of Various Events Sponsored by Council District 5 as City Council Sponsored Special Events to Expend City Funds and Accept Donations of Materials and Services for the Events. (Ortiz)

1. Retroactively approve the Plata Arroyo Neighborhood Association Police Appreciation BBQ scheduled on September 14, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve the Vela Apartment Block Party scheduled on October 17, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
3. Retroactively approve the District 5 Christmas Tree Giveaway scheduled on December 6, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
4. Approve and accept donations from various individuals, businesses or community groups to support the event.
5. Place the item on the December 16, 2025 City Council Agenda for action.

Action: The various events sponsored by Council District 5 were retroactively approved for placement on the December 16, 2025 City Council agenda for action. (5-0-0)

12. Approval of Black History Month 2026 Flag Raising and Tower Lighting Sponsored by Council District 1 as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event. (Kamei)

1. Approve the Black History Month 2026 Flag Raising scheduled on February 13, 2026 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve the Black History Month 2026 Tower Lighting scheduled from February 13-20, 2026 as a City Council sponsored Special Event and approve the expenditure of funds.
3. Approve and accept donations from various individuals, businesses or community groups to support the event.
4. Place the item on the December 16, 2025 City Council Agenda for action.

Action: The Black History Month 2026 flag raising and tower lighting sponsored by Council District 1 was approved for placement on the December 16, 2025 City Council Agenda for action. (5-0-0)

C. Rules Committee Reviews, Recommendations and Approvals

No items provided.

D. Open Forum

1. Brian Darby offered public comment regarding the effects of crime in San José and proposed a victims of crime recognition day.

E. Adjournment

Chair David Cohen adjourned the Committee meeting at 2:05 p.m.

Minutes Recorded, Prepared, and Respectfully Submitted by,

DRAFT

Daniel Aguilar
Deputy City Clerk, City of San José

Approved at Council on:

Number of actions: 2

Attest by:

Toni J. Taber, MMC
City Clerk, City of San José