


**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Finance	<b>CEQA:</b> Not a Project, File No. PP17-003, Agreements/	<b>Coordination:</b> PD, CAO, CMO – Budget Office	<b>Dept. Approval:</b> /s/ Julia H. Cooper
<b>Council District(s):</b> Citywide	Contracts (New or Amended) resulting in no physical changes to the environment		<b>CMO Approval:</b>  3-4-20

**SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER WITH SAN DIEGO POLICE EQUIPMENT COMPANY, INC. FOR DUTY AND PRACTICE/TRAINING AMMUNITION**

**RECOMMENDATION:**

Adopt a resolution authorizing the City Manager to:

1. Exercise option two of four with San Diego Police Equipment Company, Inc. (San Diego, CA) for the purchase of ammunition for duty and practice/training on behalf of the San José Police Department with a new period starting on or about July 1, 2020 and ending on or about June 30, 2021, for an amount not to exceed \$550,000; and
2. Exercise up to two additional, one-year options to extend the term of the purchase order with the last option year ending on or about June 30, 2023, subject to appropriation of funds.

**Desired Outcome:** Ensure San José Police Officers have live ammunition for shooting practice and standard issued gear and equipment.

**BASIS FOR RECOMMENDATION:**

The City of San José Police Department (SJPD) requires a supplier for ammunition for both use while on duty and for training. The ammunition is primarily used for shooting practice as part of its training of police officers in accordance with California’s Commission on Peace Officer Standards and Training (POST).

In May 2018, a competitive Request for Bid (RFB) was facilitated by the Finance Department to procure ammunition for SJPD. Three responsive bids were submitted and no protests were received. None of the bidders requested the local and small business preference. Staff awarded a contract to San Diego Police Equipment Co, Inc. as the lowest responsive and responsible bidder pursuant to the bidding procedures of the San José Municipal Code, Section 4.12.310B. To date, two purchase orders have been issued to the vendor under the City Manager’s Contract Authority. An initial purchase order was issued for an amount not to exceed \$536,422 and expired on June 30, 2019; staff subsequently exercised one option and issued a purchase order in an amount not to \$536,288, which will expire on June 30, 2020. Approval of this recommendation would allow staff to exercise options to purchase ammunition from the vendor for three additional years.

Climate Smart San José: The recommendation in this memo has no effect on Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

This Council item is consistent with the City’s 2019-2020 Adopted Operating Budget City Areas Delivery Framework: “The Public Feels Safe Anywhere, Anytime in San José.”

**COST AND FUNDING SOURCE:**

Fund #	Appn. #	Appn. Name	Total Appn.	Amt. for Recommendation	2019-2020 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No)
001	0502	Police – Non- personal/Equipment	\$28,363,779	\$550,000	VIII - 354	10/22/19 Ord No. 30325

**FOR QUESTIONS CONTACT:** Jennifer Cheng, Deputy Director, Finance at (408) 535-7059