



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, MMC
City Clerk

SUBJECT: SEE BELOW

DATE: November 12, 2025

SUBJECT: Retroactive Approval and Approval of Various Events Sponsored by Council District 8 as City Council Sponsored Special Events to Expend City Funds and Accept Donations of Materials and Services for the Events

Recommendation

As recommended by the Rules and Open Government Committee on November 12, 2025:

- (a) Retroactively approve the Mt. Pleasant Neighborhood Association Emergency Resource Fair scheduled on April 5, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (b) Retroactively approve the Great American Litter Pickup scheduled on April 19, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (c) Retroactively approve the Evergreen Estates Dumpster Day scheduled on May 31, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (d) Retroactively approve the Senior Scam Stopper scheduled on June 13, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (e) Retroactively approve the Philippine Independence Flag Raising scheduled on June 13, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (f) Retroactively approve the Evergreen Leadership Neighborhood Association Dumpster Day scheduled on June 14, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (g) Retroactively approve the 4th of July Celebration scheduled on July 4, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (h) Retroactively approve the Community Soccer Clinic scheduled on July 10, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (i) Retroactively approve ELNA Social scheduled on July 19, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (j) Retroactively approve the Interfaith Lunch scheduled on July 30, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (k) Retroactively approve the Tom Matsumoto Back to School Meet and Greet scheduled on August 15, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (l) Retroactively approve the Music in the Square scheduled on August 15, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (m) Retroactively approve the Coffee at the Crosswalk scheduled on August 20, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.

HONORABLE MAYOR AND CITY COUNCIL

November 12, 2025

Subject: Retroactive Approval and Approval of Various Events Sponsored by Council District 8 as City Council Sponsored Special Events to Expend City Funds and Accept Donations of Materials and Services for the Events
Page 2

- (n) Retroactively approve the Movie in the Square scheduled on August 29, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (o) Retroactively approve the Community Coffee scheduled on September 12, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (p) Retroactively approve the Music in the Villages scheduled on September 26, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (q) Retroactively approve the Diwali Celebration scheduled on October 17, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (r) Retroactively approve the Fall Family Festival scheduled on October 25, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (s) Retroactively approve the Pleasant Hills Community Meeting scheduled on October 29, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (t) Retroactively approve the Fire Station 31 Treat or Treating scheduled on October 31, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (u) Retroactively approve the Welch Tree Planting scheduled on November 8, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (v) Retroactively approve the Falls Creek Dumpster Day scheduled on November 8, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (w) Retroactively approve the Coat Drive Kickoff scheduled on November 17, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (x) Approve the Gun Buyback scheduled on December 5, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (y) Approve the Santa in the Square scheduled on December 12, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
- (z) Approve and accept donations from various individuals, businesses, or community groups to support the events.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Candelas)

[Rules Committee referral 11/12/2025 - Item B.4]



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Domingo
Candelas, District 8

SUBJECT: SEE BELOW

DATE: 11/4/2025

APPROVED:

SUBJECT: Retroactive Approval And Approval Of Various Events Sponsored By Council District 8 As City Council Sponsored Special Events To Expend City Funds And Accept Donations Of Materials And Services For The Events.

RECOMMENDATION

1. Retroactively approve the various District 8 events as City Council sponsored Special Events and approve the expenditure of funds.
 - Mt. Pleasant NA Emergency Resource Fair – April 5, 2025
 - Great American Litter Pickup – April 19, 2025
 - Evergreen Estates Dumpster Day – May 31, 2025
 - Senior Scam Stopper – June 13, 2025
 - Philippine Independence Flag Raising – June 13, 2025
 - Evergreen Leadership NA Dumpster Day – June 14, 2025
 - 4th of July Celebration – July 4, 2025
 - Community Soccer Clinic – July 10, 2025
 - ELNA Social – July 19, 2025
 - Interfaith Lunch – July 30, 2025
 - Tom Matsumoto Back to School M&G – August 15, 2025
 - Music in the Square – August 15, 2025
 - Coffee at the Crosswalk – August 20, 2025
 - Movie in the Square – August 29, 2025
 - Community Coffee – September 12, 2025
 - Music in the Villages – September 26, 2025
 - Diwali Celebration – October 17, 2025
 - Fall Family Festival – October 25, 2025
 - Pleasant Hills Community Meeting – October 29, 2025
 - Fire Station 31 Treat or Treating – October 31, 2025
 - Welch Tree Planting – November 8, 2025

- Falls Creek Dumpster Day – November 8, 2025
- 2. Approve the various District 8 Events as City Council sponsored Special Events and approve the expenditure of funds.
 - Coat Drive Kickoff – Nov 17, 2025
 - Gun Buyback – December 5, 2025
 - Santa in the Square – December 12, 2025
- 3. Approve and accept donations from various individuals, businesses, or community groups to support the events.
- 4. Place the item on the November 18, 2025, City Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

These events were free and open to the public. The purchase of event supplies for the outlined District 8 events were for the community who attended to:

- 1) Learn about city services and resources available and/or
- 2) Connect with city staff to discuss concerns and priorities, and/or
- 3) Promote engagement between residents and city government and/or
- 4) Strengthen community ties and foster a sense of unity.

ANALYSIS

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Domingo Candelas will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 8, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the November 12, 2025, Rules Committee Agenda and the November 18, 2025, City Council Agenda.

CEQA

Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.