



# Memorandum

**TO:** RULES AND OPEN  
GOVERNMENT COMMITTEE

**FROM:** Kim Walesh

**SUBJECT:** SEE BELOW

**DATE:** June 13, 2018

Approved

Date

6/13/18

**SUBJECT: UPDATE TO THE COMMUNITY AND ECONOMIC DEVELOPMENT  
COMMITTEE WORKPLAN**

## RECOMMENDATION

Approve the following changes to the January – June 2018 Community and Economic Development (CED) Committee Work Plan:

(1) Drop the following items from the June 25, 2018 CED Committee Workplan and direct the Administration to instead place the item on the August – December 2018 CED Committee Work Plan that will be subject to Rules and Open Government Committee final approval at a later date:

**a) Downtown Airspace and Development Capacity Progress Report**  
(Economic Development/Airport)

**Purpose:** Update the Committee on work regarding Downtown airspace and development capacity with regard to One-Engine Inoperative procedures at San Jose Mineta International Airport.

**b) Small Project Inclusionary Housing (Housing)**

**Purpose:** Provide recommendations on the design of the structure of an inclusionary housing program imposed on new developments with three to nineteen homes.

## BACKGROUND

### **Downtown Airspace and Development Capacity Progress Report**

This project is progressing consistently through its workplan, with input from an Advisory Committee. Since consultant technical analysis will continue through the summer months,

Airport and OED staff and Advisory Group members recommend moving the Committee reporting date out a few months.

### **Small Project Inclusionary Housing**

The Housing Department had originally intended to bring the Small Project Inclusionary Housing Report to the June 25 Committee meeting. The Department needs additional time to complete its analysis and recommendation. Housing staff is evaluating additional options that will require additional stakeholder outreach.

/s/

KIM WALESH

Deputy City Manager

Director of Economic Development

For questions, please contact Kim Walesh, Deputy City Manager/Director of Economic Development at (408) 535-8177.