



## Memorandum

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** Councilmember David Cohen  
District 4 and Councilmember  
Peter Ortiz District 5  
**SUBJECT:** SEE BELOW  
**DATE:** September 25, 2023

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APPROVED:

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**SUBJECT: APPROVAL OF THE DISTRICT 4 AND 5 FILIPINO AMERICAN HISTORY MONTH FLAG RAISING AND LIGHTING CEREMONY AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

### **RECOMMENDATION**

1. Approve the District 4 and 5 Filipino American History Month Flag Raising and Lighting Ceremony that will be held on Friday, October 13, 2023 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the Tuesday, October 17, 2023 Council Agenda for action.

### **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The District 4 and 5 Filipino American History Month Flag Raising and Lighting Ceremony will be held on Friday, October 13, 2023 from 5:00pm to 8:00pm at San Jose City Hall West Plaza. The display of the Philippine Flag is permitted under Council Policy 2-1, C.1 – Flags of Governments Recognized by the United States: “Flags of the governments recognized by the United States may be displayed upon the request of the Mayor, a member of the City Council or the City Manager.” The purpose of this event is for San Jose residents to commemorate Filipino American History Month by enjoying cultural performances and some Filipino cuisine at this celebration.

The Tower will be lit red, white, blue and yellow from October 9<sup>th</sup> to October 13<sup>th</sup> to celebrate and commemorate the thousands of Filipino-American community members that have contributed

to the City of San José. City Council Policy 7-14, City Hall Event Lighting Policy, Sections B.1 and C.1 allows Tower lighting in conjunction with proclamations for official actions or ceremonial items as approved by City Council.

This event is free and open to the public.

### **ANALYSIS**

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember David Cohen will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 4, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the Wednesday, October 4, 2023 Rules Committee Agenda and the Tuesday October 17, 2023 City Council Agenda.

### **CEQA**

Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.

Reviewed by:

TONI J. TABER, CMC

City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.