



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

**SUBJECT: BOARDS AND COMMISSIONS
APPOINTMENT**

DATE: August 4, 2021

RECOMMENDATION

Approve the following Boards and Commissions appointments:

- (a) Clean Energy Community Advisory Commission
 - (1) Appoint Glen Garfunkel to a term expiring December 31, 2021
 - (2) Appoint Mary Tucker to a term expiring December 31, 2023
 - (3) Appoint Desiree Grahn to a term expiring December 31, 2023

OUTCOME

Appointment to the vacant seats on each of the Commissions will allow the commission to continue conducting business.

BACKGROUND

Ordinance No. 30632 allows the Mayor to nominate to the special eligibility seats for the Clean Energy Community Advisory Commission, if CAAC is unable to meet, with Council making the final appointments. Per Section 2.08.2120 of the San José Municipal Code, whenever possible, at least six (6) members shall have expertise in one (1) of the following categories: community outreach, policy advocacy, clean energy programs, industry, labor, education, not-for-profits, environmental associations, and advocacy organizations. The current nominees for these vacant seats meets at least one of the requirements.

ANALYSIS

The applications of all nominated candidates are attached. Memoranda from the Office of the City Attorney regarding their conflicts of interest and code enforcement reviews are also included. The applicants were also reviewed by Planning Building and Code Enforcement with no issues found. A supplemental memorandum will be posted should additional names be submitted for vacancy nominations.

EVALUATION AND FOLLOW-UP

A duty of the Office of the City Clerk is to minimize vacancies on the Boards and Commissions.

PUBLIC OUTREACH

The Office of the City Clerk created a graphic for use in council office newsletters and sent the graphic to all council offices for distribution in their district newsletters. Additionally, notice was posted on Facebook, Twitter and the Boards and Commissions page

The memorandum has been posted on the City Clerk's website as part of the August 10, 2021 City Council Meeting Agenda.

COORDINATION

This memorandum has been coordinated with the Office of the City Attorney.

CEQA

Not a Project, File No. PP17-010, City Organizational and Administrative Activities resulting in no changes to the physical environment.

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.