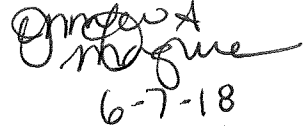


CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Not a Project, Public Project Number PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment	Coordination: Department of Public Works, City Attorney's Office, City Manager's Budget Office	Dept. Approval: /s/ Julia H. Cooper
Council District(s): Citywide			CMO Approval:  6-7-18

SUBJECT: THIRD AMENDMENT TO THE AGREEMENT FOR ONLINE BID NOTIFICATION AND VENDOR MANAGEMENT WITH PERISCOPE HOLDINGS

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to:

1. Execute the Third Amendment to the Agreement for the Purchase of Online Bid Notification and Vendor Management System with Periscope Holdings (Austin, TX), formerly RFP Depot LLC dba BidSync, to add an additional one-year option for a total of ten options to extend the term through June 30, 2019 and to increase compensation by \$40,000 for FY 18-19 for a total maximum contract compensation of \$490,000, subject to the appropriation of funds.

Desired Outcome: Ensure ongoing services for online vendor management and outreach for bid solicitations while transitioning to a new e-procurement system.

BASIS FOR RECOMMENDATION:

The City currently utilizes Periscope Holdings' BidSync e-procurement system to manage vendor outreach and procurement notifications for its competitive solicitations. Periscope Holdings (formerly RFP Depot, LLC dba BidSync) was awarded the Agreement for an Online Bid Notification and Vendor Management System in 2007 as a result of a competitive Request for Proposal (RFP) process. In June 2013,¹ Council authorized execution of the Second Amendment to that Agreement which extended the contract term and added five additional one-year options for a total of nine options. The final option period for the Agreement ends on June 30, 2018.

The City is in the process of procuring and implementing a new e-procurement system and approval of this recommendation will ensure that the current system is available through completion of that process.

Commission Recommendation: No commission recommendation or input is associated with this action.

Office of Equality Assurance: Not applicable.

This Council item is consistent with the FY 2018-2019 Proposed Operating Budget Strategy for effective use of technology.

¹ June 2013 Council Memo: <http://sanjoseca.gov/DocumentCenter/View/18156>

COST AND FUNDING SOURCE:

Fund #	Appn #	Appn. Name*	Total Appn	Amt. for Recommendation	2018-2019 Proposed Operating Budget Page	Last Budget Action (Date, Ord. No)*
001	0492	Finance Department Non-Personal/Equipment	\$1,609,440	\$20,000	VIII-119	N/A
150	0572	Public Works Non-Personal/Equipment	\$707,759	\$20,000	X-75	N/A

FOR QUESTIONS CONTACT: Jennifer Cheng, Deputy Director of Finance, at 408-535-7059

*The 2018-2019 Proposed Operating Budget is scheduled to be approved by Council on June 12, 2018 and adopted on June 19, 2018.