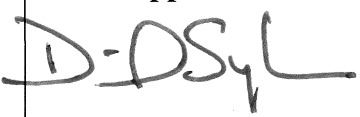


CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.	Coordination: Public Works Department, Office of Equality Assurance, City Attorney's Office, City Manager's Budget Office	Dept. Approval: /s/ Julia H. Cooper
Council District(s): Citywide			CMO Approval: 

SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER FOR FIRE AND BURGLAR ALARM SYSTEMS MONITORING, INSPECTION, MAINTENANCE AND REPAIR SERVICES

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to:

- (a) Execute a purchase order with Security Alert Systems of California, Inc. (Gilroy, CA) for Fire and Burglar Alarm Systems Monitoring, Inspection, Maintenance, and Repair Services for the Department of Public Works for an initial twelve-month period, starting on or about August 14, 2019 and ending on or about August 13, 2020 for a total cumulative compensation not-to exceed \$500,000.
- (b) Exercise up to one-year option to extend the term of the purchase orders with the last option year ending on or about August 13, 2021, subject to the appropriation of funds.

Desired Outcome: Protect and provide safe facilities through monitoring, inspection, maintenance, and repair of fire and burglar alarms at various City facilities including libraries, community centers, service yards, and police facilities.

BASIS FOR RECOMMENDATION:

The City requires critical inspection, maintenance, and repair of fire and burglar alarm systems at over 300 City facilities to ensure that all systems are operating in optimal conditions. The current purchase order with Security Alert Systems of California, Inc. for these services expires on August 13, 2019.

A competitive Request for Bid (RFP) was facilitated by the Finance Department to procure these services. The RFP was divided into three packages: Package 1) Fire Alarm and Burglar Alarm Systems Monitoring Services; Package 2) Fire Alarm Systems Inspection, Maintenance, and Repair Services; and Package 3) Burglar Alarm Systems Maintenance and Repair Services. The incumbent submitted proposals for all three packages and no protests were received. The awardee qualified for local and small business preference, but the preference did not impact the outcome. Since only one proposal was received, staff reached out to firms who viewed the RFP to understand why they elected not to submit a proposal. The firms were not interested in a split package approach and desired a more comprehensive listing of citywide devices connected to each alarm to facilitate pricing. Staff plans to update its inventory of devices citywide and conduct extensive outreach to increase competition before another bid next year. Approval of these recommendations would allow the City sufficient time to conduct research and outreach, rebid and facilitate a transition to a new provider(s), if applicable.

Staff recommends award to Security Alert Systems of California, Inc. as the sole responsive and responsible bidder pursuant to the bidding procedures of the San Jose Municipal Code, Section 4.12.310B.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

Office of Equality Assurance City of San Jose Prevailing Wage is applicable under this purchase order.

This council item is consistent with the City's 2019-2020 Adopted Budget City Areas Delivery Framework: "To effectively manage, and safeguard the City's fiscal, physical, technological, and human resources to enable and enhance the delivery of City services and projects."

COST AND FUNDING SOURCE:

Services provided under this purchase order are managed by the Public Works Department on behalf of various City Departments and facilities. Project scope, cost, and funding source(s) will vary. Public Works will be responsible for paying any required inspections, testing, maintenance, and repair as required by law. Monitoring and security equipment will be charged to the department(s) for which the alarm system services are coordinated, consistent with current practice.

FOR QUESTIONS CONTACT: Jennifer Cheng, Deputy Director of Finance at 408-535-7059