



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: October 22, 2024

SUBJECT: Retroactive Approval and Approval of Multiple Special Events Sponsored by Council District 7 as City Council Sponsored Special Events to Expend City Funds and Accept Donations of Materials and Services for the Events

Recommendation

As recommended by the Rules and Open Government Committee on October 16, 2024:

(a) Retroactively approve the Free Flu Clinics at Story Road Night Market, Seven Trees Community Center, and Tully Branch Community Library scheduled on September 6, 7, 15, and 29, 2024, as City Council sponsored Special Events and approve the expenditure of funds.

(b) Retroactively approve the Story Road Night Markets at Grand Century Mall scheduled on July 26-27, September 6-7, and October 11-12, 2024, as City Council sponsored Special Events and approve the expenditure of funds.

(c) Retroactively approve the Dumpster Day at the Ashworth-Remillard House scheduled on September 25, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.

(d) Retroactively approve the Dumpster Day in the West Evergreen Neighborhood scheduled on October 12, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.

(e) Retroactively approve the Dumpster Day in the Tropicana-Lanai Neighborhood scheduled on October 19, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.

(f) Approve the Dumpster Day in the McLaughlin-Corridor Neighborhood scheduled on November 2, 2024, as a City Council sponsored Special Event and approve the expenditure of funds.

(g) Approve the Tet flag raising at City Hall scheduled on January 29, 2025, as a City Council sponsored Special Event and approve the expenditure of funds.

(h) Approve the Black April Recognition Event at City Hall scheduled on April 30, 2025, as a City Council sponsored Special Event and approve the expenditure of funds.

(i) Approve the Tower and Rotunda Lighting for Light the Night scheduled on May 3-4, 2025, as a City Council sponsored Special Event and approve the expenditure of funds.

(j) Approve the Tower and Rotunda Lighting for Cinco de Mayo scheduled on May 5, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.

(k) Approve and accept donations from various individuals, businesses or community groups to support the events.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Doan)

[Rules Committee referral 10/16/2024 - Item B.3]



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Bien Doan

SUBJECT: SEE BELOW

DATE: October 7, 2024

APPROVED: 

SUBJECT: RETROACTIVE APPROVAL AND APPROVAL OF MULTIPLE SPECIAL EVENTS SPONSORED BY COUNCIL DISTRICT 7 AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS.

RECOMMENDATION

1. Retroactively approve the free flu clinics at Story Road Night Market, Seven Trees Community Center, and Tully Branch Community Library on September 6, 7, 15, and 29, 2024 as City Council sponsored Special Events and approve the expenditure of funds.
2. Retroactively approve Story Road Night Markets at Grand Century Mall on July 26-27, September 6-7, and October 11-12 as City Council sponsored Special Events and approve the expenditure of funds.
3. Retroactively approve the dumpster day at the Ashworth-Remillard House, on September 25, 2024, as a City Council-sponsored Special Event and approve the expenditure of funds.
4. Retroactively approve the dumpster day in the West Evergreen Neighborhood, on October 12, 2024, as a City Council-sponsored Special Event and approve the expenditure of funds.
5. Approve the dumpster day in the Tropicana-Lanai Neighborhood, on October 19, 2024, as a City Council-sponsored Special Event and approve the expenditure of funds.
6. Approve the dumpster day in the McLaughlin-Corridor Neighborhood, on November 2, 2024, as a City Council-sponsored Special Event and approve the expenditure of funds.
7. Approve Tet flag raising at City Hall, on January 29, 2025, as a City Council-sponsored Special Event and approve the expenditure of funds.
8. Approve Black April Recognition event at City Hall, on April 30, 2025, as a City-Council-sponsored Special Event and approve the expenditure of funds.
9. Approve the Tower and Rotunda lighting for Light the Night scheduled for May 3-4, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.
10. Approve the Tower and Rotunda lighting for Cinco de Mayo scheduled for May 5, 2025 as a City Council sponsored Special Event and approve the expenditure of funds.

11. Approve and accept donations from various individuals, businesses or community groups that supported the events.
12. Place the item on the October 22, 2024, Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The District 7 Council office sponsored four free flu clinics at three community centers in the District 7 area. Residents from San Jose could get their flu shot for free at any three of these centers on specified dates. In addition, the District 7 office provided refreshments.

The District 7 Council office sponsored a dumpster day at the Ashworth-Remillard House on September 25, 2024, to provide residents an opportunity to discard unwanted items safely. Residents from their respective neighborhoods volunteered as bin monitors and provided traffic control. In addition, the District 7 office provided refreshments, as well as dumpsters.

The District 7 Council office will sponsor a dumpster day in the West Evergreen Neighborhood on October 12, 2024, to provide residents an opportunity to discard unwanted items safely. Residents from their respective neighborhoods will volunteer as bin monitors and provide traffic control. In addition, the District 7 office will provide refreshments, as well as dumpsters.

The District 7 Council office will sponsor a dumpster day in the Tropicana-Lanai Neighborhood on October 19, 2024, to provide residents an opportunity to discard unwanted items safely. Residents from their respective neighborhoods will volunteer as bin monitors and provide traffic control. In addition, the District 7 office will provide refreshments, as well as dumpsters.

The District 7 Council office will sponsor a dumpster day in the McLaughlin-Corridor Neighborhood on November 2, 2024, to provide residents an opportunity to discard unwanted items safely. Residents from their respective neighborhoods will volunteer as bin monitors and provide traffic control. In addition, the District 7 office will provide refreshments, as well as dumpsters.

The District 7 Council office will be hosting a Tet Flag Raising Ceremony on January 30, 2025 at San Jose City Hall Plaza sponsored by Councilmember Bien Doan. On Thursday, January 30, 2025, the City of San Jose will raise the Vietnamese Freedom and Heritage Flag as a ceremonial flag in honor of the Lunar New Year which takes place on January 29, 2025.

The District 7 Council office will be hosting an event for Black April, a somber day for the Vietnamese community, on April 30, 2025 at San Jose City Hall Plaza and will be sponsored by Councilmember Bien Doan. On Wednesday, April 30, 2025, the City of San Jose will raise the South Vietnamese Flag as a ceremonial flag in honor of Black April. In addition, the District 7 office will hold an event at the Rotunda where food and entertainment will be provided.

The Tower and Rotunda will be lit in red to honor and pay tribute to our fallen firefighters. The National Fallen Firefighters Foundation created Light the Night for Fallen Firefighters 26 years ago. Since its creation, this event has expanded to include not only fire stations but private residences, public buildings and more. Councilmember Bien Doan have sponsored the lighting of the Tower and Rotunda which will take place on May 3-4, 2025.

The Tower and the Rotunda will be lit in Green, White and Red to represent the Mexican flag on May 5, 2025. This event is sponsored by Councilmember Bien Doan. This special event serves to commemorate and reflect on the Battle of Puebla in 1861, where an under-supplied Mexican force of 2,000 men, found victory against 6,000 French troops in under a day. This victory held great symbolism for Mexico during the Franco-Mexican war and continues to hold importance today with commemoration and celebration across the country on May 5 each year.

ANALYSIS

The display of the Vietnamese Freedom and Heritage Flag is permitted under Council Policy 2-1, Section C.3 — Flags Displayed in Conjunction with Official Ceremonial Items: “Other flags may be displayed in conjunction with official actions, ceremonial items, or proclamations of the City Council.” Pursuant to Resolution Nos. 72679 and 78064, the City of San Jose recognizes the Vietnamese Heritage and Freedom flag as the official flag of the Vietnamese-American community of San Jose.

City Council Policy 7-14, City Hall Event Lighting Policy, Sections B.1 and C.1 allow Rotunda and Tower light for official actions or ceremonial items, as approved by the City Council.

Approval by the City Council of the event will ensure compliance with the Council’s prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Bien Doan will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 7, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City’s normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City’s Website for the October 16, 2024 Rules Committee Agenda and the October 22, 2024 City Council Agenda.

CEQA

Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.

HONORABLE MAYOR AND CITY COUNCIL

January 12, 2024

Subject: D7 Special Events

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Reviewed by:

TONI J. TABER, CMC

City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.