

District 1 - Vacant
District 3 - Gina Gates-Lopez, Chair
District 5 - Obdulia Corona
District 7 - Fane Williams
District 9 - Lori Rodrigues
Citywide - Mary Anne Mendall

Kohli Singh - District 2
Vice Chair, Lilia Hancock - District 4
Giovanna Erkanat - District 6
Ruthie Medina - District 8
Donna Tran - District 10

ANNUAL RETREAT/MEETING
AGENDA
August 7, 2024
10:00 a.m.

In Person:
Japanese Friendship Garden
Tea House
1300 Senter Road
San Jose, CA 95112

How to attend the Senior Commission Meeting:

- 1) **Notice:** As of February 6, 2024, the City of San José will limit verbal public comments to in person only for all meetings of City legislative bodies.
- 2) By phone (No Public Comment):
 - Call 1 (669) 219-2599
 - Meeting ID: 936 7646 2002, Passcode: 163943
- 3) In Person at the address above. Verbal public comment permitted.
- 4) By online (No Public Comment): [Zoom](#)
 - Meeting ID: 936 7646 2002 Passcode: 163943
 - Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.

How to submit written public comment:

- 1) Email olderadultprograms@sanjoseca.gov by 5:00 p.m. two days prior to the meeting
- 2) Can be submitted in person at City Hall, 200 E. Santa Clara St., 9th Floor, San Jose, CA 95113 by 5:00 p.m. two days prior to the meeting.

- I. **Welcome & Icebreaker;** Rhonda Vargas, Parks, Recreation and Facilities Supervisor, PRNS

- II. **Call to Order & Orders of the Day**
 - A. Chair reviews logistics for meeting

III. Announcements & Welcome New Commissioners

- A. Council Member Pam Foley
- B. PRNS Management
- C. Chair and Vice Chair

IV. Reports

- A. Council Liaison, Council Member Pam Foley
- B. Commissioners
- C. PRNS Staff

- V. Public Comment** *(Members of the Public are invited to speak on any items that does not appear on today's Agenda that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.)*

Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

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VI. How a Commission Works

- A. Brown Act, Muni Code, City Council and City Policies; Janine Bray, Recording Secretary, PRNS
- B. Roles and Responsibilities; Janine Bray, Recording Secretary, PRNS

VII. PRNS Background

- A. Who We Are and What We Do; Jeremy Shoffner, Superintendent, PRNS
- B. Older Adults 50+ Programs and Senior Nutrition Program; Rhonda Vargas, Parks, Recreation, and Facilities Supervisor, PRNS

VIII. Lunch Break

IX. Consent Calendar

- A. Approve the [June 5, 2024 Agenda Minutes](#) & Attendance

- X. **Accomplishments for 2023-2024;** Janine Bray, Recording Secretary, PRNS

- XI. **Developing 2024-2025 Work Plan;** PRNS Communications Team

- XII. **Bylaws Sub Committee Report**

- XIII. **Citywide Older Adults Membership;** Commissioner Gina Gates-Lopez

- XIV. **Election of 2024 - 2025 Officers;** Janine Bray, Recording Secretary, PRNS
 - A. Chair
 - B. Vice Chair

- XV. **Closing Remarks;** PRNS Management Team

- XVI. **Adjournment**
Next Meeting: Wednesday, September 4, 2024, at 1:00 p.m. Location to be announced.

"The [Code of Conduct](#) is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view."

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at : [http:// www.sanjoseca.gov/seniorcommission](http://www.sanjoseca.gov/seniorcommission)

Correspondence to the San Jose Senior Citizens Commission are public record and will become part of the City's electronic records, which are accessible through the City's website. Before

posting online, the following may be redacted: addresses, email addresses, social security numbers, phone numbers, and signatures. However, please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to the San Jose Senior Citizens Commission, will become part of the public record. If you do not want your contact information included in the public record, please do not include that information in your communication.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Parks, Recreation, Community Services Department, 200 East Santa Clara Street – 9th Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The San Jose Senior Citizens Commission meets every second Thursday of the Month at 1:00 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff, Janine Bray at OlderAdultPrograms@sanjoseca.gov. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please email: OlderAdultPrograms@sanjoseca.gov as soon as possible, but at least three business days before the meeting. Please direct correspondence and questions to:

City of San José Department of Parks, Recreation and Neighborhood Services
Attn: Janine Bray, Senior Citizens Commission
200 East Santa Clara Street, 9th Floor
San José, California 95113
Tel: (408) 535-5659
Email: OlderAdultPrograms@sanjoseca.gov