



Memorandum

TO: RULES AND OPEN GOVERNMENT COMMITTEE

FROM: Mayor Sam Liccardo
Chair Lan Diep

SUBJECT: SMART CITIES AND SERVICE IMPROVEMENTS COMMITTEE WORKPLAN

DATE: January 9, 2020

Approved

Date

1-9-20

Approved

Date

1-9-20

RECOMMENDATION

Approval of the Smart Cities and Service Improvements Committee workplan for the period January through June 2020 and setting its meeting schedule on the first Thursday of each month at 1:30 p.m. in the Council Chambers.

WORKPLAN CONTENTS

**SMART CITIES AND SERVICE IMPROVEMENTS
COMMITTEE WORKPLAN
January 2020 - June 2020**

COMMITTEE MEMBERS:

LAN DIEP, CHAIR
CHARLES "CHAPPIE" JONES, VICE CHAIR
SAM LICCARDO, MEMBER
DEV DAVIS, MEMBER
SERGIO JIMENEZ, MEMBER

STAFF:

KIP HARKNESS, CITY MANAGER'S OFFICE
SHIREEN SANTOSHAM, MAYOR'S OFFICE
ED MORAN, CITY ATTORNEY'S OFFICE
TONI TABER, CITY CLERK'S OFFICE

MISSION STATEMENT:

To achieve the strategic goals of San José's *Smart City Vision* by advancing innovation projects at scale, demonstration/pilot projects, and strategy and policy initiatives that deliver community benefits, optimize resources, improve service delivery, and build capacity for future success.

JANUARY 2, 2020 - CANCELLED

FEBRUARY 6, 2020

1. **Smart City Roadmap Update.** (Civic Innovation)
Purpose: Provide a verbal update, outstanding issues, and project highlights for the Smart City Roadmap 2.0 initiatives. Discussion and feedback to staff.
2. **FirstNet Migration Update.** (Civic Innovation / Police / Fire / Emergency Management)
Purpose: Provide a written update on local FirstNet migration and the implementation plan including scope, approach, major milestones, status, challenges, and next steps. Discussion and feedback to staff.
3. **Spatial Data Integration Update.** (Public Works)
Purpose: Provide a verbal update on the accomplishments, ongoing data maintenance efforts, and integrations of the Master Address Database, which includes the 2020 Census Local Update of Census Addresses Operation (LUCA). Discussion and feedback to staff.
4. **City Website Update.** (City Manager's Office of Communications)
Purpose: Provide a verbal update on the redesign, launch, and rollout of the new City of San José website. Discussion and feedback to staff.

MARCH 5, 2020

1. **Smart City Roadmap Update.** (Civic Innovation)
Purpose: Provide a verbal update, outstanding issues, and project highlights for the Smart City Roadmap 2.0 initiatives. Discussion and feedback to staff.
2. **2020-2022 Innovation and Technology Strategic Plan.** (Information Technology)
Purpose: Provide a written update on the concluding of the City's 2017-2019 Innovation and Technology Strategic Plan and performance of goals set. Present input themes, strategies, and priorities for the 2020-2022 Information Technology Strategic Plan. Cross-reference to City Council for approval. Discussion and feedback to staff.
3. **Business Tax Amnesty Solution.** (Finance / Information Technology)
Purpose: Provide a verbal update on the Business Tax Amnesty Portal implementation including scope, approach, major milestones, status, challenges, and next steps. Discussion and feedback to staff.

APRIL 2, 2020

1. Smart City Roadmap Update. (Civic Innovation)

Purpose: Provide a verbal update, outstanding issues, and project highlights for the Smart City Roadmap 2.0 initiatives. Discussion and feedback to staff.

2. Greenhouse Gas Emissions Report and Dashboard and Residential Housing Natural Gas Elimination Roadmap. (Environmental Services)

Purpose: Provide a verbal update on outstanding issues and project successes that have lowered greenhouse gas emissions, as indicated by various metrics on the Climate Smart San José Dashboard, with a specific focus on the decarbonization of residential and commercial buildings. Discussion and feedback to staff.

3. Integrated Permitting System Update. (Civic Innovation / Public Works / Planning, Building and Code Enforcement)

Purpose: Provide a verbal update of the Integrated Permitting System's (AMANDA) implementation including scope, approach, major milestones, status, challenges, and next steps. Discussion and feedback to staff.

4. Autonomous Vehicles Update. (Transportation)

Purpose: Provide a written update on work underway and planned with key partners to support the development of Automated Vehicle (AV) regulations, policies, and pilot projects that align with the City's goals for a balanced, efficient, and safe transportation system. Discussion and feedback to staff.

MAY 7, 2020 – CANCELLED (DUE TO BUDGET STUDY SESSIONS)

JUNE 4, 2020

1. Smart City Roadmap Update. (Civic Innovation)

Purpose: Provide a verbal update, outstanding issues, and project highlights for the Smart City Roadmap 2.0 initiatives. Discussion and feedback to staff.

2. Joint School/Library Issued Cards Update. (Library)

Purpose: Provide a verbal update on the goal of this initiative to enhance access for San José students, grades K-12. The joint school/library card initiative presentation will review and identify the district partnerships, distribution of cards, card use, the successes, challenges, and planned improvements for the next academic year. Discussion and feedback to staff.

3. Privacy Strategy Update. (Civic Innovation)

Purpose: Provide a verbal update on the privacy use cases, community engagement, and the workplan for the privacy policy. Discussion and feedback to staff.

4. **My San Jose Update.** (Civic Innovation / Information Technology)

Purpose: Provide a written update on improvements to My San Jose, a digital platform that makes it easier for residents and government to work together to keep San José safe, clean, and engaged. Discussion and feedback to staff.