



# Memorandum

**TO:** THE HONORABLE MAYOR &  
CITY COUNCIL

**FROM:** Councilmember Lan Diep

**SUBJECT:** AUTHORIZE TRAVEL TO  
DUBLIN, IRELAND

**DATE:** August 21, 2018

Approved

*Lan Diep*

Date

*8/21/18*

**RECOMMENDATION:**

1. Authorize international travel for Councilmember Lan Diep to Dublin, Ireland from October 6-14, 2018 to join San José's Sister Cities delegation;
2. Approve the receipt of gifts received in an official capacity as a representative of the City in accordance with San José Municipal Code Section 12.08.120.B;
3. Excuse Councilmember Diep from the Treatment Plant Advisory Committee on October 11, 2018.

Authorization for: Councilmember Lan Diep

Location: Dublin, Ireland

Travel Dates: October 6-14, 2018

Source of Funds: District 4 Office Budget (Personal travel after October 12th will be paid for using personal funds).

Purpose: To commemorate the 36th anniversary of the sister city relationship between San José and Dublin. Councilmember Diep hopes to represent our city in deepening ties with Dublin while gaining insights to inform his decisions in San José.