



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Jimenez

**SUBJECT:** REQUEST TO TRAVEL

**DATE:** September 8, 2022

**Recommendation:**

1. Approve travel and related travel expenses and request excused absences due to Authorized City Business for Councilmember Sergio Jimenez to attend the Sister Cities International U.S. – Mexico Mayors’ Community Summit in San Diego, CA and Tijuana B.C. on October 11-13, 2022.

a. Request an excused absence due to Authorized City Business for the October 13, 2022 regular meeting of the Neighborhood Services and Education Committee.

**Location:**

San Diego, CA and Tijuana B.C.

**Meeting Dates:**

October 11-13, 2022

**Source of Funds:**

District 2 Funds

**Purpose:**

Attend the Sister Cities International U.S. – Mexico Mayors’ Community Summit. Councilmember Jimenez serves on the Sister Cities International Board as the representative for the City of San Jose. The sister city network unites tens of thousands of citizen diplomats and volunteers who work tirelessly to promote the organizations’ mission of creating world peace. The Summit will bring city leaders, academics, corporate executives, and prominent global experts together to showcase innovative projects with concrete outcomes around key areas such as trade and investment, economic development, education, humanitarian services, technology, arts and culture, and more.

**Recommendation:**

2. Approve travel and related travel expenses, request excused

absences due to Authorized City Business and accept travel payments to the City of San Jose, for Councilmember Sergio Jimenez to attend the California Association of Local Agency Formation Commission's (CALAFCO) annual conference in Newport Beach, CA on October 19-21, 2022.

a. Request an excused absence due to Authorized City Business for the October 20, 2022 regular meeting of the Public Safety, Finance, and Strategic Support Committee.

**Location:** Newport Beach, CA

**Meeting Dates:** October 19-21, 2022

**Source of Funds:** Local Agency Formation Commission of Santa Clara County and District 2 Funds.

**Purpose:** CALAFCO serves as an organization dedicated to assisting member LAFCoS with educational, technical, and legislative resources that otherwise would not be available. The annual conference provides state-wide coordination of LAFCo activities, serves as a resource to the Legislature and other bodies, and offers a structure for sharing information among the various LAFCoS and other governmental agencies. Councilmember Jimenez is the City of San Jose's representative on the Local Agency Formation Commission of Santa Clara County. Attending this conference will help promote LAFCo's mission to curb urban sprawl and support sustainable growth.