



COUNCIL AGENDA: 8/15/2023

ITEM: 2.21

FILE NO: 23-1109

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: August 15, 2023

SUBJECT: Retroactive Approval and Approval of Multiple Special Events Sponsored by Council District 4 as City Council Sponsored Special Events to Expend City Funds and Accept Donations of Materials and Services for the Events

Recommendation

As recommended by the Rules and Open Government Committee on August 9, 2023:

- (a) Retroactively approve the District 4 Litter Pick-Up scheduled on August 5, 2023 as a City Council sponsored Special Event and approve the expenditure of funds;
- (b) Approve the District 4 Vietnamese Mid-Autumn Festival scheduled on September 30, 2023 as a City Council sponsored Special Event and approve the expenditure of funds; and
- (c) Approve and accept donations from various individuals, businesses, or community groups to support the events.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Cohen)

[Rules Committee referral 8/9/2023 - Item B.6]



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember David Cohen
District 4

SUBJECT: SEE BELOW

DATE: August 3, 2023

APPROVED:

SUBJECT: APPROVAL OF MULTIPLE SPECIAL EVENTS SPONSORED BY COUNCIL DISTRICT 4 AS CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS

RECOMMENDATION

1. Retroactively approve the District 4 Litter Pick-Up that was held on Saturday, August 5, 2023 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve the District 4 Vietnamese Mid-Autumn Festival that will be held on Saturday, September 30, 2023 as a City Council sponsored Special Event and approve the expenditure of funds.
3. Approve and accept donations from various individuals, businesses, or community groups to support the event.
4. Place the item on the Tuesday, August 15, 2023 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The District 4 Litter Pick-Up was held on Saturday, August 5, 2023 from 9 a.m. to 12 p.m. at Hostetter and North Capitol Avenue. The purpose of this event was to foster a sense of community among the volunteers by working together to clean up their neighborhood. This event was free and open to the public.

The District 4 Vietnamese Mid-Autumn Festival will be held on Saturday, September 30, 2023 from 10 a.m. to 1 p.m. at the Berryessa Branch Library at 3355 Noble Avenue. The purpose of this event is to recreate aspects of the traditional celebration, which centers around celebrating the full moon (in the 8th lunar month), fall harvest, and the health of friends and family. San Jose

HONORABLE MAYOR AND CITY COUNCIL

08/03/23

Subject: District 4 Special Events

Page 2

residents will come together in celebration by partaking in activities, cultural entertainment, and food. This event is free and open to the public.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember David Cohen will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 4, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the Wednesday, August 9, 2023 Rules Committee Agenda and the Tuesday, August 15, 2023 City Council Agenda.

CEQA

Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.

Reviewed by:

TONI J. TABER, CMC

City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.