


CITY COUNCIL ACTION REQUEST

DEPARTMENT(S) Public Works	CEQA Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended)	COORDINATION City Attorney's Office, City Manager's Budget Office, and Planning, Building, and Code Enforcement Department	Director Approval /s/ Matt Loesch
COUNCIL DISTRICT(S) Citywide	resulting in no physical changes to the environment.		CMO Approval  11/15/24

SUBJECT: Amendment to the Master Agreement with Advance Design Consultants, Inc. for Mechanical, Electrical, and Plumbing Consulting Services

RECOMMENDATION

Approve the first amendment to the master agreement for mechanical, electrical, and plumbing consultant services with Advance Design Consultants, Inc. (Contract No. 9934-C), to extend the term from December 31, 2024 to December 31, 2027, with no change to the maximum compensation.

BASIS FOR RECOMMENDATION

On January 25, 2022, City Council approved the master agreement with Advance Design Consultants, Inc., a consulting design firm, to provide mechanical, electrical, and plumbing consulting services in the amount not to exceed \$1,000,000 with a term end date of December 31, 2024. The master agreement was procured through a single request for qualifications process.

Advance Design Consultants, Inc. is currently providing engineering services for the following projects:

- 9365 - PARK: Happy Hollow Park and Zoo Fossa Night House;
- 9414 - BUILDING: Camden Community Center Improvements;
- 10196 - 95 N 3rd St, 50 N 4th St, and 88 S 4th St Garages Structural Repairs; and,
- 9116 - Convention Center HVAC Control Upgrades.

The anticipated completion dates for the projects are as follows:

- Happy Hollow Park and Zoo - fall 2025;
- Camden Community Center - summer 2026; and,
- 4th Street Garages Project - summer 2025.

As for the Convention Center Project (9116), Advance Design Consultants, Inc. prepared the bidding documents. This project was put on-hold due to the COVID-19 pandemic and is scheduled to restart in 2025 with an estimated completion time in 2027.

An extension of three years to the consultant contract is necessary to maintain the continuity in design and construction services for the above mentioned four projects.

Currently, there is \$333,980 remaining in Advance Design Consultants, Inc.'s master agreement, and staff does not foresee a need to increase the total compensation of the master agreement.

COMMISSION RECOMMENDATION AND INPUT

No commission recommendation or input is associated with this action.

COST AND FUNDING SOURCE

There is no additional funding needed to approve the term extension.

FOR QUESTIONS CONTACT: Sal Kumar, Deputy Director, Public Works Department, at Sal.Kumar@sanjoseca.gov