



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Mayor Sam Liccardo
Councilmember Sylvia Arenas

SUBJECT: SEE BELOW

DATE: January 6, 2021

APPROVED:

Sylvia Arenas

1/6/2021

SUBJECT: APPROVAL OF NATIONWIDE MEMORIAL FOR COVID-19 VICTIMS TOWER AND ROTUNDA LIGHTING SPONSORED BY MAYOR'S OFFICE AND COUNCIL DISTRICT 8 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

RECOMMENDATION

1. Approve the Nationwide Memorial for COVID-19 Victims Tower and Rotunda Lighting scheduled on January 19, 2020 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on Tuesday, January 26, 2021 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Nationwide Memorial for COVID-19 Victims will be recognized as a community event on Tuesday, January 19, 2021 and sponsored by Mayor Liccardo and Councilmember Arenas. As part of President-elect Biden's inauguration, he has invited all cities nationwide to light up their buildings. The Tower and Rotunda will be lit gold on January 19, 2020 to honor the lives lost from COVID-19, as part of a Nationwide Memorial for COVID-19 Victims. Lighting the Tower and Rotunda is a symbol of awareness and support for the over 19.6 million people diagnosed with and 340,000 lives lost to COVID-19.

City Council Policy 7-14, City Hall Event Lighting Policy, Sections B.1 and C.1 allows Rotunda and Tower lighting in conjunction with proclamations for official actions or ceremonial items as approved by City Council. The event is free and open to the public. Due to the current shelter in place and limits on public gatherings, the lighting will occur but no associated public event will be occurring.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Mayor Liccardo and Councilmember Arenas will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable the Mayor's Office and Council District 8, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the January 13, 2021 Rules Committee Agenda and the January 26, 2021 City Council Agenda.

CEQA

- Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC

City Clerk

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For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.

The signers of this memorandum have not had, and will not have, any private conversation with any other member of the City Council, or that member's staff, concerning any action discussed in the memorandum, and that each signer's staff members have not had, and have been instructed not to have, any such conversation with any other member of the City Council or that member's staff.