

CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.	Coordination: FD, CAO, CMO - Budget Office	Dept. Approval: /s/ Julia H. Cooper
Council District(s): Citywide			CMO Approval: <i>[Signature]</i> 3.4.20

SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER WITH SCOTT'S PPE RECON, INC. FOR TURNOUT GEAR INSPECTION, CLEANING, REPAIR, AND ALTERATION SERVICES

RECOMMENDATION:

Adopt a resolution to authorize the City Manager to:

1. Execute a purchase order with Scott's PPE Recon, Inc. (Lodi, CA) for turnout gear inspection, cleaning, repair, and alteration services for the San José Fire Department for a twelve-month period, starting on or about March 20, 2020 and ending on or about March 19, 2021, for an amount not to exceed \$220,000; and
2. Exercise up to three one-year options to extend the term of the purchase order with the last option year ending on or about March 19, 2024, subject to the appropriation of funds.

Desired Outcome: Ensure that the San José Fire Department can maintain its turnout gear to protect the health and safety of firefighters.

BASIS FOR RECOMMENDATION:

The San José Fire Department (SJFD) maintains a replacement and cleaning program for turnout gear to protect personnel from hazardous and dangerous elements at emergency sites, in accordance with the recommendations of the National Fire Protection Association. Turnout gear represent the first and last line of defense for personnel. Each set includes a coat, hood, helmet, pair of pants, boots, suspenders, and gloves. For each firefighter, SJFD maintains two sets of structural turnouts and one to two sets of wildland turnouts, for an estimated total of 1,500 sets. SJFD requires turnout gear inspection, cleaning, repair, and alteration services to ensure each set is maintained in optimal condition to protect the health and safety of the firefighters.

In August 2018, a competitive Request for Bid (RFB) was facilitated by the Finance Department to procure these services. The procurement was posted from July 3, 2018 to August 2, 2018. Two bids were submitted and no protests were received. None of the bidders requested the local and small business preference. Staff awarded a contract to ECMS, Inc. on September 30, 2018 as the lowest responsive and responsible bidder pursuant to the formal bidding procedure of the San José Municipal Code, Section 4.12.310B. The contract with ECMS, Inc. was terminated on March 25, 2019 for convenience. Due to the critical nature of this service, staff awarded a contract to Scott's PPE Recon, Inc., as the next lowest, responsive and responsible bidder from the August 2018 RFB procurement, to replace ECMS, Inc. effective March 26, 2019 through March 19, 2020. Staff recommends awarding a contract to Scott's PPE Recon, Inc. as the next lowest, responsive and responsible bidder based on the pricing quote from the August 2018 RFB procurement. Approval of this recommendation would allow staff to exercise three additional options to continue services with Scotts PPE Recon, Inc.

Climate Smart San José: The recommendation in this memo has no effect on Climate Smart San José energy, water, or mobility goals.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

This Council item is consistent with the City's 2019-2020 Adopted Operating Budget City Areas Delivery Framework: "Provide prevention and emergency response services for crime, fire, medical, hazardous, and disaster related situations."

COST AND FUNDING SOURCE:

Fund #	Appn. #	Appn. Name	Total Appn.	Amt. for Recommendation	2019-2020 Adopted Operating Budget Page	Last Budget Action (Date, Ord.)
392	5856	Turnout Cleaning	\$220,000	\$220,000	V-646	06/18/19 30286

FOR QUESTIONS CONTACT: Jennifer Cheng, Deputy Director, Finance at (408) 535-7059